# ARTICLE 20:80

# ADDICTION AND PREVENTION PROFESSIONALS

Chapter


20:80:01 General provisions, Repealed.

20:80:02 Application process, Repealed or Transferred.

20:80:03 Fees, Repealed.

20:80:04 Application information, Repealed or Transferred.

20:80:05 Academic and work experience requirements, Repealed.

20:80:06 Clinical supervision, Repealed.

20:80:07 Examination, Repealed or Transferred.

20:80:08 Continuing education, Repealed or Transferred.

20:80:09 Renewal, upgrade, and change in status, Repealed.

20:80:10 Complaints, notice, and appeals, Repealed.

20:80:11 General administration.

20:80:12 Application requirements.

20:80:13 Certification and licensure.

20:80:14 Fees.

20:80:15 Education requirements.

20:80:16 Work experience and supervision requirements.

20:80:17 Examinations.

20:80:18 Supervision.

20:80:19 Continuing education.

20:80:20 Renewal.

20:80:21 Services through electronic means.

## CHAPTER 20:80:01

## GENERAL PROVISIONS

(Transferred from Chapter 46:33:01)

**(Repealed)**

Section


20:80:01:01 Definitions, Repealed.

20:80:01:02 International Certification and Reciprocity Consortium reciprocity, Repealed.

20:80:01:03 Repealed.

20:80:01:04 Recognition, certification, and licensure process, Repealed.

20:80:01:05 Ethical standards, Repealed.


**20:80:01:01. Definitions.** ~~Terms used in this article mean:~~

~~(1) "ACT," an addiction counselor trainee approved by the board;~~

~~(2) "Applicant," a person applying to the board for any purpose relating to that person's recognition, certification, or licensure by the board;~~

~~(3) "Board," the South Dakota Board of Addiction and Prevention Professionals;~~

~~(4) "CAC," a certified addiction counselor;~~

~~(5) "CPS," a certified prevention specialist;~~

~~(6) "Clinical supervisor," a person qualified to provide ongoing assessment and oversight to ensure a supervisee's academic and work experience meets the requirements set forth in chapter 20:80:05 and is within the scope of practice for the profession;~~

~~(7) "Contact hours," the units of measurement for continuing professional training. A minimum of fifty minutes is required to gain one clock hour of professional training;~~

~~(8) "Continuing professional training," training gained from participation in approved lectures, workshops, seminars, or post secondary education courses related to the field of addiction counseling, behavioral health, or prevention services;~~

~~(9) "Department," the South Dakota Department of Social Services;~~

~~(10) "Division," the Division of Behavioral Health, a division of the Department of Social Services;~~

~~(11) "Dually credentialed practitioner," a practitioner certified as a CAC or LAC and a CPS;~~

~~(12) "IC&RC," the International Certification & Reciprocity Consortium;~~

~~(13) "LAC," a licensed addiction counselor;~~

~~(14) "PST," a prevention specialist trainee approved by the Board;~~

~~(15) "Practitioner," a person certified, licensed, or recognized by the Board to practice addiction counseling or prevention services who holds oneself out to the public by any title or description of services which uses the words certified addiction counselor, licensed addiction counselor, addiction counselor trainee, certified prevention specialist, prevention specialist trainee, or any derivatives thereof;~~

~~(16) "Trainee," a status of recognition through the board for a person seeking to complete the requirements for certified or licensed addiction counselor or certified prevention specialist while under supervision approved by the Board; and~~

~~(17) "Twelve core functions," the twelve core functions of the alcohol and drug counselor profession are: screening, intake, orientation, assessment, treatment planning,~~

~~counseling, case management, crisis intervention, client education, referral, reports and record keeping, and consultation~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:01:01, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12.~~

**20:80:01:02. International Certification and Reciprocity Consortium reciprocity.** ~~A CAC, LAC, or CPS is eligible to apply to the board for reciprocity through the International Certification and Reciprocity Consortium (IC&RC) by submitting an application and the required fee.~~

~~The board may grant reciprocity at a certified addiction counselor, certified prevention specialist, or licensed addiction counselor level for any practitioner who is certified by another IC&RC member and who holds a reciprocal level credential~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:01:02, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1), 36-34-13.5.~~

**20:80:01:04. Recognition, certification, and licensure process.** ~~The process for obtaining recognition, certification, or licensure is:~~

~~(1) The board shall grant ACT or PST recognition status upon completion of the application and payment of the required application fee. Recognition status is valid for one year from the date of issuance and subject to renewal. Recognition status may not be renewed more than four times;~~

~~(2) The board shall grant CAC or CPS certification upon completion of the application, payment of the applicable fee, and successful passage of a required written examination. Certification is renewed pursuant to SDCL 36-34-13.3; and~~

~~(3) The board shall grant LAC licensure upon completion of the application, payment of the applicable fee, and successful passage of a required written examination. Licensure is renewed pursuant to SDCL 36-34-13.3~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; subdivisions (2) and (3) adopted June 13, 2006, effective January 1, 2008; transferred from § 46:33:01:04, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1)(5), 36-34-13.3.~~

~~**Cross-Reference:** Fee schedule, § 20:80:03:02.~~

**20:80:01:05. Ethical standards.** ~~Any person applying for recognition, certification, or licensure or who is recognized as a trainee or a certified or licensed practitioner by the board~~

~~shall comply with the ethical standards set forth in the National Association of Alcoholism and Drug Abuse Counselors/National Certification Commission for Addiction Professionals Code of Ethics~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:01:05, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1)(3).~~

~~**Reference: National Association of Alcoholism and Drug Abuse Counselors/National Certification Commission for Addiction Professionals Code of Ethics,** 2021. Copies of the Code of Ethics may be obtained on the Board's website at https://dss.sd.gov/licensingboards/bapp/bapp.aspx or https://www.naadac.org/code-of-ethics.~~

## CHAPTER 20:80:02

## APPLICATION PROCESS

(Transferred from Chapter 46:33:02)

**(Repealed or Transferred)**

Section


20:80:02:01 Application requirements, Transferred.

20:80:02:02 Application form, Repealed.

20:80:02:03 Application for certification or licensure, Repealed.

20:80:02:04 Board review of application for certification or licensure, Repealed.

20:80:02:05 Denial of application, Transferred.


**20:80:02:01. Application requirements.** ~~An application for the following must be made in writing on a form prescribed by the board:~~

~~(1) Trainee recognition status;~~

~~(2) License or certification;~~

~~(3) Temporary license or certification;~~

~~(4) Renewal of a license, certification, or trainee recognition status;~~

~~(5) Inactive license or certificate; or~~

~~(6) Reactivated license or certificate.~~

~~The application, license, or certification fee must be submitted with the application. The application fee is non-refundable.~~

~~The applicant shall verify under penalty of perjury that all information on the application is true and correct. The electronic submission of an application serves as the applicant's signature and verification of the information on the application. The board may require the applicant clarify information on the application or provide additional information.~~

~~An application is not complete until the board receives the required documentation and fees. An application that remains incomplete one year after the initial submission of the application is considered to be withdrawn~~ Transferred to § 20:80:12:01.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:02:01, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1)(5).~~

~~**Cross-Reference:**~~

~~Fee schedule, § 20:80:03:02.~~

**20:80:02:03. Application for certification or licensure.** ~~An application for certification or licensure must be submitted to the board within one hundred and eighty days of the applicant completing all academic and work experience requirements for certification or licensure~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:02:03, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

**General Authority:** SDCL 36-34-12.

**Law Implemented:** SDCL 36-34-12(3)(4).

**20:80:02:04. Board review of application for certification or licensure.** ~~The board shall review each completed application for certification or licensure and shall either reject the application or approve the application and accept the candidate for testing. Within thirty days of the board's review of the application, the applicant will be notified in writing of the approval or denial of the application~~ Repealed.

**Source:** 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1)(3)(5).~~

~~**Law Implemented:** SDCL 36-34-12(1)(3)(5).~~

**20:80:02:05. Denial of application.** ~~The board may deny an application for failure to meet the applicable certification or licensure requirements set forth in this article or for any reason set forth in SDCL 36-34-21. The board shall inform the applicant, in writing, of its reasons for denial. An applicant whose application is denied is entitled to a hearing pursuant to SDCL chapter 1-26~~ Transferred to § 20:80:12:02.

**Source:** 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1)(3)(5).~~

**CHAPTER 20:80:03**

**FEES**

(Transferred from Chapter 46:33:03)

**(Repealed)**

Section

20:80:03:01 Remittance of fees, Repealed.

20:80:03:02 Fee schedule, Repealed.

**20:80:03:01 Remittance of fees.** ~~Fees must be remitted to the board in the form prescribed by the board and payable to the State of South Dakota. Failure to remit a required fee may result in the denial of an application, renewal, or upgrade~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:03:01, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12, 36-34-13.~~

~~**Law Implemented:** SDCL 36-34-13.~~

**20:80:03:02. Fee schedule.** ~~The board shall collect the following nonrefundable fees:~~

~~(1) CAC, CPS, or LAC application fee, $50;~~

~~(2) CAC, CPS, or LAC examination fee, $200;~~

~~(3) CAC, CPS, or LAC retest fee, $200;~~

~~(4) CAC or CPS renewal fee, $350;~~

~~(5) LAC renewal fee, $400;~~

~~(6) CAC, CPS, or LAC reinstatement fee, $150;~~

~~(7) Status upgrade fee, $150;~~

~~(8) ACT or PST recognition fee, $100;~~

~~(9) ACT or PST renewal fee, $100;~~

~~(10) ACT or PST application fee, $150;~~

~~(11) LAC and CPS dual credential renewal fee, $400;~~

~~(12) CAC and CPS dual credential renewal fee, $400;~~

~~(13) International certificate fee, $20;~~

~~(14) Inactive license fee, $50; and~~

~~(15) Temporary license fee, $100~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:03:02, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12, 36-34-13.~~

~~**Law Implemented:** SDCL 36-34-13.~~

## CHAPTER 20:80:04

## APPLICATION INFORMATION

(Transferred from Chapter 46:33:04)

**(Repealed or Transferred)**

Section


20:80:04:01 Repealed.

20:80:04:02 CPS certification, Transferred.

20:80:04:03 Trainee recognition, Repealed.

20:80:04:04 CAC certification or LAC licensure, Transferred.


**20:80:04:02. CPS certification.** ~~An applicant for certified prevention specialist certification shall submit to the board:~~

~~(1) A completed application;~~

~~(2) The applicable fees;~~

~~(3) An official transcript from an approved educational program recognized by the board demonstrating the educational requirements for certification;~~

~~(4) Documentation of the required work hours under board approved supervision, as prescribed in this article, completed after the board granted trainee status;~~

~~(5) Documentation of the required supervision hours with a board approved supervisor, as prescribed in this article, completed after the board granted trainee status;~~

~~(6) Verification of the certificate or license number and status of the certificate or license from the applicable licensing board in each state where the applicant has been certified or licensed to practice counseling, if applicable;~~

~~(7) A statement of criminal record, if applicable;~~

~~(8) A statement of any previous discipline, including denial, revocation, or suspension of, or reprimand of a previously held certificate or license; and~~

~~(9) A recent photograph~~ Transferred to § 20:80:13:03.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:04:02, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1).~~

~~**Cross Reference:** Fee schedule, § 20:80:03:02.~~

**20:80:04:03. Trainee recognition.** ~~An applicant for ACT or PST recognition status shall submit to the board:~~

~~(1) A completed application;~~

~~(2) The application fee;~~

~~(3) Verification from a high school or program recognized by the board demonstrating the educational requirements for recognition, as prescribed by this article;~~

~~(4) Verification of the certificate or license number and status of the certificate or license from the applicable licensing board in each state where the applicant has been certified or licensed to practice counseling, if applicable;~~

~~(5) A statement of criminal record, if applicable;~~

~~(6) A statement of any previous discipline, including denial, revocation, or suspension of, or reprimand of a previously held certificate or license; and~~

~~(7) A recent photograph~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:04:03, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1).~~

~~**Cross-Reference:** Fee schedule, § 20:80:03:02.~~

**20:80:04:04. CAC certification or LAC licensure.** ~~An applicant for certified addiction counselor certification or licensed addiction counselor licensure shall submit to the board:~~

~~(1) A completed application;~~

~~(2) The applicable fees;~~

~~(3) An official transcript from an educational program recognized by the board demonstrating the educational requirements for certification;~~

~~(4) Documentation of the required work hours under board approved supervision, as prescribed in this article, performed after the board granted trainee status;~~

~~(5) Documentation of the required supervision hours with a board approved supervisor, as prescribed in this article, performed after the board granted trainee status;~~

~~(6) Verification of the license number and status of the license from the applicable licensing board in each state where the applicant has been licensed to practice counseling, if applicable;~~

~~(7) A statement of criminal record, if applicable;~~

~~(8) A statement of any previous discipline, including denial, revocation, or suspension of, or reprimand of a previously held certificate or license; and~~

~~(9) A recent photograph~~ Transferred to § 20:80:13:02.

**Source:** 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1).~~

~~**Cross-Reference:** Fee schedule, § 20:80:03:02.~~

## CHAPTER 20:80:05

## ACADEMIC AND WORK EXPERIENCE REQUIREMENTS

(Transferred from Chapter 46:33:05)

**(Repealed)**

Section


20:80:05:01 to 20:80:05:03 Repealed.

20:80:05:04 CPS academic and work experience requirements, Repealed.

20:80:05:05 Repealed.

20:80:05:06 ACT academic and work experience requirements, Repealed.

20:80:05:07 PST academic and work experience requirements, Repealed.

20:80:05:08 Repealed.

20:80:05:09 CAC academic and work experience requirements, Repealed.

20:80:05:10 LAC academic and work experience requirements, Repealed.

20:80:05:11 CAC requirement exemption, Repealed.

20:80:05:12 LAC requirement exemption, Repealed.

20:80:05:13 Approval of specialized education courses, Repealed.

20:80:05:14 Independent practice, Transferred.


**20:80:05:04. CPS academic and work experience requirements.** ~~An applicant for CPS shall meet the following requirements:~~

~~(1) Have a minimum of a bachelor's degree, evidenced by transcript, from an accredited post secondary institution;~~

~~(2) Have a minimum of three semester hours and a grade of "C" or higher in each of the following specialized education courses:~~

~~(a) Introduction to the study of alcohol use and abuse;~~

~~(b) Introduction to the study of drug use and abuse;~~

~~(c) Foundations of alcohol and other drug prevention or workshop equivalent as approved by the board;~~

~~(d) Theory and practice of alcohol and drug prevention; and~~

~~(e) Ethics for the alcohol and drug professional including six contact hours of ethics specific to prevention; and~~

~~(3) Have a minimum of 2,000 hours of supervised work experience specific to the prevention specialist domains, including detailed documentation for a minimum of 750 hours of supervised practical training experience in the prevention specialist domains with a minimum of 50 hours in each domain~~ Repealed.

**Source:** 32 SDR 225, adopted June 13, 2006, effective January 1, 2008, transferred from § 46:33:05:04, 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1)(3).~~

~~**Law Implemented:** SDCL 36-34-12(1)(3).~~

**20:80:05:06. ACT academic and work experience requirements.** ~~An applicant for ACT shall meet the following requirements:~~

~~(1) Have a minimum of a high school diploma or general education diploma;~~

~~(2) Be employed by or volunteer for an agency to participate in activities related specific to the alcohol and drug counselor domains to include the 12 core functions as defined in § 20:80:01:01;~~

~~(3) Be supervised by a qualified CAC or LAC throughout the entire recognition period as a trainee;~~

~~(4) Adhere to all applicable ethical standards adopted by the board;~~

~~(5) Identify oneself to the public as an addiction counselor trainee; and~~

~~(6) Before the trainee recognition period ends, complete all academic and work experience requirements for certification or licensure as defined in §§ 20:80:05:09 or 20:80:05:10 and successfully pass the examination as defined in chapter 20:80:07~~ Repealed.

**Source:** 32 SDR 225, adopted June 13, 2006, effective January 1, 2008; transferred from § 46:33:05:06, 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1)(3).~~

~~**Law Implemented:** SDCL 36-34-12(1)(3).~~

**20:80:05:07. PST academic and work experience requirements.** ~~An applicant for PST shall meet the following requirements:~~

~~(1) Have a minimum of a bachelor's degree, evidenced by transcript, from an accredited post secondary institution;~~

~~(2) Be employed by or volunteer for an agency to participate in activities related specific to the prevention specialist domains as defined by IC&RC;~~

~~(3) Be supervised throughout the entire recognition period by a qualified CPS. If a qualified CPS is unavailable, the PST may be supervised by a qualified CAC or LAC;~~

~~(4) Adhere to all applicable ethical standards adopted by the board;~~

~~(5) Identify oneself to the public as a prevention specialist trainee; and~~

~~(6) Before the trainee recognition period ends, complete all academic and work experience requirements for certification as defined in § 20:80:05:04 and successfully pass the examination as defined in chapter 20:80:07~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:05:07, 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1)(3)~~

~~**Law Implemented:** SDCL 36-34-12(1)(3).~~

**20:80:05:09. CAC academic and work experience requirements.** ~~An applicant for CAC shall meet the following requirements:~~

~~(1) Have a minimum of a high school diploma or general education diploma;~~

~~(2) Have a minimum of three semester hours and a grade of "C" or higher in each of the following undergraduate or graduate level specialized education courses:~~

~~(a) Introduction to the study of alcohol use and abuse;~~

~~(b) Introduction to the study of drug use and abuse;~~

~~(c) Alcohol and drug group counseling;~~

~~(d) Ethics for the alcohol and drug professional;~~

~~(e) Foundations of individual counseling;~~

~~(f) Alcohol and drug treatment continuum;~~

~~(g) Counseling families with alcohol or other drug issues;~~

~~(h) Diverse populations; and~~

~~(i) Alcohol and drug specific elective; and~~

~~(3) Have the following minimum number of hours of supervised work experience specific to the alcohol and drug counselor domains together with the corresponding diploma or degree: 8,000 hours of work experience and a high school diploma or general education diploma; 6,000 hours of work experience and an associate's degree; 4,000 hours of work experience and a bachelor's degree; 2,000 hours of work experience and a master's degree or above. The degree must be in a behavioral science field and from an accredited post secondary institution. Applicants shall provide detailed documentation for a minimum of 300 hours of the required supervised work experience in the 12 core functions with a minimum of ten hours in each core function~~ Repealed.

**Source:** 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1)(3).~~

~~**Law Implemented:** SDCL 36-34-12(1)(3).~~

**20:80:05:10. LAC academic and work experience requirements.** ~~An applicant for LAC shall meet the following requirements:~~

~~(1) Have a minimum of a master's degree in a behavioral science field, evidenced by transcript, from an accredited post secondary institution;~~

~~(2) Have a minimum of three semester hours and a grade of "C" or higher in each of the following specialized education courses, with a minimum of five courses at the graduate level:~~

~~(a) Addiction counseling theories and techniques;~~

~~(b) Psychopharmacology or psychopathology;~~

~~(c) Legal, ethical, and professional standards;~~

~~(d) Case management and assessment of co-occurring disorders;~~

~~(e) Treatment planning;~~

~~(f) Clinical supervision; and~~

~~(g) Multicultural competency; and~~

~~(3) Have a minimum of 2,000 hours of supervised work experience specific to the alcohol and drug counselor domains, including detailed documentation for a minimum of 300 hours of supervised practical training experience in the 12 core functions with a minimum of ten hours in each core function~~ Repealed.

**Source:** 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1)(3)(7).~~

~~**Law Implemented:** SDCL 36-34-12(1)(3)(7).~~

**20:80:05:11. CAC requirement exemption.** ~~An applicant for CAC is exempt from the requirements in § 20:80:05:09 if the applicant holds certification as a Certified Chemical Dependency Counselor Level II (CCDC II) before April 1, 2014.~~

~~An applicant for CAC who holds certification as a Certified Chemical Dependency Counselor Level I (CCDC I) before April 1, 2014, will maintain their CCDC I status until completion of the academic and work experience requirements in § 20:80:05:09~~ Repealed.

**Source:** 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1)(3).~~

~~**Law Implemented:** SDCL 36-34-12(1)(3).~~

**20:80:05:12. LAC requirement exemption.** ~~An applicant for LAC is exempt from the requirements in § 20:80:05:10 if the applicant holds certification as a Certified Chemical Dependency Counselor Level III (CCDC III) before April 1, 2014.~~

~~An applicant for LAC is exempt from the requirements in § 20:80:05:10 if the applicant holds certification as a Certified Chemical Dependency Counselor Level II (CCDC II) before April 1, 2014, and successfully completes one of the following options before April 1, 2014:~~

~~(1) A minimum of a master's degree in a behavioral science field, evidenced by transcript, from an accredited post secondary institution;~~

~~(2) A minimum of a bachelor's degree in a behavioral science field, evidenced by transcript, from an accredited post secondary institution and five years of clinical addiction counseling experience;~~

~~(3) A minimum of an associate's degree in a behavioral science field, evidenced by transcript, from an accredited post secondary institution and 10 years of clinical addiction counseling experience; or~~

~~(4) A minimum of a high school diploma or general education diploma and 15 years of clinical addiction counseling experience.~~

~~Any applicant who holds certification as a CCDC II and meets the requirements above shall submit an application and official transcripts showing proof of degree with the board prior to July 1, 2014, on a form and in the manner prescribed by the board. The years of clinical addiction counseling experience must be years accrued after initial certification~~ Repealed.

**Source:** 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1)(3).~~

~~**Law Implemented:** SDCL 36-34-12(1)(3).~~

**20:80:05:13. Approval of specialized education courses.** ~~All specialized education courses must be approved by the board and must be completed at an accredited post secondary institution. The applicant shall submit a course evaluation form provided by the board, the required fee, a transcript from the post secondary institution, and the course syllabus. The board shall maintain and make available upon request the list of approved specialized education courses~~ Repealed.

**Source:** 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1)(3).~~

~~**Law Implemented:** SDCL 36-34-12(1)(3).~~

~~**Cross-Reference:** Fee schedule, § 20:80:03:02.~~

**20:80:05:14. Independent practice.** ~~In order for a practitioner to qualify as a private independent addiction counselor, a practitioner shall meet the following requirements:~~

~~(1) Hold an active LAC credential with the board; and~~

~~(2) Have completed a minimum of two years of qualifying supervised work experience in the field of addiction counseling following initial certification or licensure.~~

~~The requirements of this section do not apply to any person engaged in independent practice prior to April 1, 2014~~ Transferred to § 20:80:13:06.

**Source:** 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1).~~

~~**Law Implemented:** SDCL 36-34-12(1).~~

## CHAPTER 20:80:06

## CLINICAL SUPERVISION

(Transferred from Chapter 46:33:06)

**(Repealed)**

Section


20:80:06:01 Supervision, Repealed.

20:80:06:02 Supervisor compliance with code of ethics, Repealed.

20:80:06:03 Supervisor requirements and duties, Repealed.

20:80:06:04 Supervision of an ACT, Repealed.

20:80:06:05 Supervision of a PST, Repealed.


**20:80:06:01. Supervision.** ~~Supervision must include a minimum of one hour of supervision for every ten hours of client contact. The methods that may be used are intensive case review and discussion utilizing direct observation of a practitioner in action via videotape, direct live observation of sessions, co-counseling, process recordings, simulations, role playing, direct or indirect observation of clinical practice via case presentations, verbatim case reviews, quality care reviews, and other methods consistent with providing supervisory services.~~

~~Supervision must be face-to-face whenever possible. Not more than 50 percent of the required hours may be by email, internet, video-conferencing, audio-conferencing, or teleconferencing~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:06:01, 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1)(3).~~

~~**Law Implemented:** SDCL 36-34-12(1)(3).~~

**20:80:06:02. Supervisor compliance with code of ethics.** ~~A supervisor shall comply with any applicable board adopted code of ethics for the position being supervised and with the code of ethics pertaining to the supervisor's own position~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:06:02, 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1)(3).~~

~~**Law Implemented:** SDCL 36-34-12(1)(3).~~

**20:80:06:03. Supervisor requirements and duties.** ~~The supervisor of an ACT shall be a qualified CAC or LAC. The supervisor of a PST shall be a qualified CPS. If a CPS is unavailable, the supervisor may be a qualified CAC or LAC who shall be approved by the agency that employs the PST. To qualify as a supervisor, the practitioner shall:~~

~~(1) Hold an active CAC, LAC, or CPS credential with the board;~~

~~(2) Have administrative, evaluative, and professional development skills and knowledge;~~

~~(3) Adhere to all applicable ethical standards adopted by the board;~~

~~(4) Uphold the federal, state, local, and agency rules and regulations regarding professional practice;~~

~~(5) Evaluate a supervisee's skills, experience with, and knowledge of the alcohol and drug counselor domains or the prevention specialist domains as defined by IC&RC;~~

~~(6) Assist the supervisee in the certification, licensure, or upgrade process. The supervisor shall be knowledgeable of the current standards and criteria to ensure proper supervision and guidance in the certification or licensure process; and~~

~~(7) Ensure that each supervisee is familiar with all applicable ethical standards adopted by the board.~~

~~A practitioner who is employed in a designated clinically and medically underserved area and experiencing circumstances that prevent them from meeting the supervision requirements, may upon written request, be granted an exception by the board~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:06:03, 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1)(3).~~

~~**Law Implemented:** SDCL 36-34-12(1)(3).~~

**20:80:06:04. Supervision of an ACT.** ~~The supervision of an ACT by a CAC or LAC must include a minimum of eight contact hours each month. A minimum of one hour of supervision for every ten hours of client contact is required. The supervisor shall determine and direct any need for supervision beyond the eight hours per month requirement. A trainee may not be supervised by a relative~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:06:04, 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1)(3).~~

~~**Law Implemented:** SDCL 36-34-12(1)(3).~~

**20:80:06:05. Supervision of a PST.** ~~The supervision of a PST by a CPS, CAC, or LAC must include a minimum of eight contact hours each month. The supervisor shall determine and direct any need for supervision beyond the eight hours per month requirement. A trainee may not be supervised by a relative~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:06:05, 40 SDR 58, effective October 9, 2013.

~~**General Authority:** SDCL 36-34-12(1)(3).~~

~~**Law Implemented:** SDCL 36-34-12(1)(3).~~

## CHAPTER 20:80:07

## EXAMINATION

(Transferred from Chapter 46:33:07)

**(Repealed or Transferred)**

Section


| | |
|---|---|
| 20:80:07:01 | Written examination required, Transferred. |
| 20:80:07:02 | Repealed. |
| 20:80:07:03 | Retesting requirements, Repealed. |
| 20:80:07:04 to 20:80:07:07 | Repealed. |


**20:80:07:01. Written examination required.** ~~An applicant for licensure or certification shall successfully complete a written examination approved by the board. An applicant may submit an application to test and the required fee to the board for approval. The board shall notify applicants approved for testing in writing of the examination date, time, and place. An applicant needing special accommodations for the examination shall submit to the board a request for the accommodations accompanied by a health care provider's documentation for the accommodations at least sixty days prior to the examination date~~ Transferred to § 20:80:17:01.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:07:01, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1)(3).~~

**20:80:07:03. Retesting requirements.** ~~An applicant who fails the written examination required for licensure or certification may retest by submitting to the board an application to retest and the required fee. An applicant who does not successfully pass the examination after three attempts must apply for trainee status and meet the current educational standards, and supervision and work requirements for the license or certificate at the time of reapplication~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:07:03, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1)(4).~~

~~**Cross-Reference:** Fee schedule, § 20:80:03:02.~~

## CHAPTER 20:80:08

## CONTINUING EDUCATION

(Transferred from Chapter 46:33:08)

**(Repealed or Transferred)**

Section


| | |
|---|---|
| 20:80:08:01 | List of continuing professional training activities maintained by the board, Repealed. |
| 20:80:08:02 | Sources of continuing professional training, Repealed. |
| 20:80:08:03 | Preapproved sponsors, Repealed. |
| 20:80:08:04 | Standards for approval, Repealed. |
| 20:80:08:05 | Approval of activities, Repealed. |
| 20:80:08:06 | Repealed. |
| 20:80:08:07 | Continuing professional training requirements, Repealed. |
| 20:80:08:08 | Continuing professional training compliance period, Repealed. |
| 20:80:08:09 | Proof of compliance required, Repealed. |
| 20:80:08:10 | Board audit of compliance requirements, Repealed. |
| 20:80:08:11 | Restriction on continuing professional training contact hours, Repealed. |
| 20:80:08:12 | Credit for teaching and facilitating training, Repealed. |
| 20:80:08:13 | Repealed. |
| 20:80:08:14 | Definitions, Repealed. |
| 20:80:08:15 | Continuing education requirements, Repealed. |
| 20:80:08:16 | Record keeping, Repealed. |

20:80:08:17 Qualified continuing education, Transferred.

20:80:08:18 Restrictions on continuing education credit, Repealed.

20:80:08:19 Approved continuing education programs, Transferred.

20:80:08:20 Credit for presentations and publications, Transferred.

20:80:08:21 Waiver of continuing education requirements, Transferred.

**20:80:08:14. Definitions.** ~~Terms used in this chapter mean:~~

~~(1) "Continuing education cycle," a two-year period that begins on December first of an odd-numbered year and ends on November thirtieth of the next odd-numbered year;~~

~~(2) "In-house program," a program attended or presented by the licensee for the purpose of educating staff in the same office; and~~

~~(3) "Licensee," a person licensed or certified by the board as a CAC, LAC, or CSP~~ Repealed.

**Source:** 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1).~~

**20:80:08:15. Continuing education requirements.** ~~A licensee shall complete forty hours of qualified continuing education in each continuing education cycle. At least four of the continuing education hours must be on counseling ethics. Continuing education required for renewal of a license or certificate is prorated in six month increments for a licensee granted an initial license or certificate during a continuing education cycle. Upon application for renewal,~~

~~a licensee shall verify under penalty of perjury that all continuing education information provided on the renewal application is true and correct. The licensee shall provide sufficient documentation to permit verification of the qualified continuing education if audited by the board~~ Repealed.

**Source:** 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1)(5).~~

**20:80:08:16. Record keeping.** ~~A licensee shall maintain records to verify the continuing education used to renew a license or certificate. A licensee shall maintain records in the form of a completion certificate or other documents supporting evidence of completion. The licensee shall maintain the records for four years after the date of renewal~~ Repealed.

**Source:** 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1).~~

**20:80:08:17. Qualified continuing education.** ~~Qualified continuing education is an academic course, in-house program, workshop, clinic, forum, lecture, program, seminar, or other educational activity delivered for the purpose of increasing or sustaining the proficiency of the licensee in the practice of addiction or prevention counseling.~~

~~An academic semester credit equals fifteen continuing education hours and an academic quarter credit equals ten continuing education hours.~~

~~The same qualified continuing education may not be repeated by a licensee in consecutive continuing education cycles~~ Transferred to § 20:80:19:03.

**Source:** 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1).~~

**20:80:08:18. Restrictions on continuing education.** ~~A licensee may not earn more than eight continuing education hours during a compliance period from qualified in-house programs~~ Repealed.

**Source:** 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1).~~

**20:80:08:19. Approved continuing education programs.** ~~The board shall accept qualified continuing education programs accredited, approved, or presented by the following organizations or the organization's state affiliate:~~

~~(1) Addiction Technology Transfer Center;~~

~~(2) American Association of Christian Counselors;~~

~~(3) American Association of Marriage and Family Therapists;~~

~~(4) American Association of Social Workers;~~

~~(5) American Counseling Association;~~

~~(6) American Medical Association;~~

~~(7) American Psychological Association;~~

~~(8) Center for the Application of Prevention Technology;~~

~~(9) Commission on Rehabilitation Counselor Certification;~~

~~(10) Hazelden Betty Ford Foundation;~~

~~(11) International Certification & Reciprocity Consortium;~~

~~(12) Joint Commission for Accreditation of Health Care Organizations;~~

~~(13) National Alliance of Mental Illness;~~

~~(14) National Association for Alcoholism and Drug Abuse Counselors;~~

~~(15) National Association of Social Workers;~~

~~(16) National Board for Certified Counselors;~~

~~(17) National Certification Commission for Addiction Professionals;~~

~~(18) South Dakota Board of Examiners for Counselors and Marriage and Family Therapists;~~

~~(19) South Dakota Board of Examiners for Psychologists;~~

~~(20) South Dakota Board of Social Work Examiners;~~

~~(21) South Dakota Corrections Association;~~

~~(22) South Dakota Council of Community Behavioral Health;~~

~~(23) South Dakota Counseling Association;~~

~~(24) South Dakota Department of Corrections;~~

~~(25) South Dakota Department of Health;~~

~~(26) South Dakota Department of Human Services;~~

~~(27) South Dakota Department of Social Services;~~

~~(28) Substance Abuse and Mental Health Services Administration; and~~

~~(29) The state licensing board for addiction or prevention counselors of another state.~~

~~The board may approve other qualified continuing education programs upon request or a licensee or provider. A licensee or provider requesting approval of a continuing education program shall apply on a form approved by the board~~ Transferred to § 20:80:19:05.

**Source:** 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1).~~

**20:80:08:20. Credit for presentations and publications.** ~~A licensee who has prepared an academic addiction or prevention counseling course, an addiction or prevention counseling training workshop, or an addiction or prevention counseling seminar or who has written, as first author, an addiction or prevention counseling article accepted for publication in a recognized professional journal is allowed a maximum of ten continuing education hours in each continuing education cycle for each original presentation or publication. The licensee shall maintain verification of completion of the presentation or the letter of acceptance to publish consistent with the requirements of this chapter~~ Transferred to § 20:80:19:06.

**Source:** 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1).~~

**20:80:08:21. Waiver of continuing education requirements.** ~~The board may waive the continuing education requirements of this chapter upon receipt of a licensee's written request for a waiver showing good cause. The board may not waive continuing education for more than one continuing education cycle~~, Transferred to § 20:80:19:07.

**Source:** 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1).~~

## CHAPTER 20:80:09

## RENEWAL, UPGRADE, AND CHANGE IN STATUS

(Transferred from Chapter 46:33:09)

**(Repealed)**

Section


| | |
|---|---|
| 20:80:09:01 | Biennial certification and licensure information required, Repealed. |
| 20:80:09:02 | Repealed. |
| 20:80:09:03 | Annual certification or licensure renewal fee, Repealed. |
| 20:80:09:04 | Failure to renew by deadline for certification or licensure, Repealed. |
| 20:80:09:05 | Repealed. |
| 20:80:09:06 | Trainee recognition renewal information required, Repealed. |
| 20:80:09:07 | Repealed. |
| 20:80:09:08 | Annual trainee recognition renewal fee, Repealed. |
| 20:80:09:09 | Failure to renew by deadline for trainee recognition status, Repealed. |
| 20:80:09:10 | Repealed. |
| 20:80:09:11 | Status upgrade, Repealed. |
| 20:80:09:12 | Requirements for status upgrade, Repealed. |
| 20:80:09:13 | Change in certification or licensure status, Repealed. |
| 20:80:09:14 | Repealed. |

**20:80:09:06. Trainee recognition renewal information required.** ~~For renewal of trainee recognition, the following is required:~~

~~(1) A completed application;~~

~~(2) The required renewal fee;~~

~~(3) Documentation of accumulated work hours under board approved supervision completed after the board granted trainee recognition;~~

~~(4) Documentation of accumulated supervision hours with a board approved supervisor completed after the board granted trainee recognition; and~~

~~(5) Documentation of accumulated education completed after the board granted trainee recognition.~~

~~The information required in this section must be submitted to the board annually to renew trainee recognition~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:09:06, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1).~~

**20:80:09:09. Failure to renew by deadline for trainee recognition status.** ~~Any trainee who fails to submit the renewal application and fee by the expiration of the trainee's recognition status automatically loses recognition status. Any trainee who has allowed the~~

~~trainee recognition status to lapse may reinstate the status within thirty days of the expiration date, providing the trainee:~~

~~(1) Requests reinstatement;~~

~~(2) Submits the renewal application and all applicable documentation; and~~

~~(3) Pays the application fee and the renewal fee.~~

~~Any trainee wanting to reinstate recognition status after the thirty-day reinstatement period shall successfully complete three of the courses required for either CPS, CAC, or LAC~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:09:09, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1)(3)(5)(7).~~

~~**Cross-Reference:**~~

~~Fee schedule, § 20:80:03:02.~~

~~CPS academic and work requirements, § 20:80:04:04.~~

~~CAC academic and work requirements, § 20:80:05:09.~~

~~LAC academic and work requirements, § 20:80:05:12.~~

**20:80:09:11. Status upgrade.** ~~The board may upgrade the status of a CAC to an LAC if the CAC submits to the board the following:~~

~~(1) A completed application;~~

~~(2) The applicable application and upgrade fees;~~

~~(3) An official educational transcript from an approved educational program recognized by the board demonstrating the requirements for a status upgrade;~~

~~(4) Documentation of the required work hours under board approved supervision, as prescribed in this article;~~

~~(5) Documentation of the required supervision hours with a board approved supervisor, as prescribed in this article; and~~

~~(6) Proof of passage of an examination approved by the board~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:09:11, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1)(3)(5)(7).~~

~~**Cross-Reference:** Fee schedule, § 20:80:03:02.~~

## CHAPTER 20:80:10

## COMPLAINTS, NOTICE, AND APPEALS

(Transferred from Chapter 46:33:10)

**(Repealed)**

Section


20:80:10:01 Filing the complaint, Repealed.

20:80:10:02 Notice of complaint, Repealed.

20:80:10:03 Appeal of denial, Repealed.


**20:80:10:01. Filing the complaint.** ~~Any complaint against a practitioner must be made in writing to the board and include the full name and address of the complainant. The complaint must contain facts that describe the nature of the complaint. A complaint is not a public record. An agency or individual who files a complaint, or provides information related to a complaint, has no right to participate in the investigation or formal disciplinary proceedings.~~

~~The board shall review all complaints in accordance with SDCL 36-34-18~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:10:01, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-34-12.~~

~~**Law Implemented:** SDCL 36-34-12(1)(2)(3), 36-34-18.~~

**20:80:10:03. Appeal of denial.** ~~An applicant denied initial or renewal recognition, certification, or licensure may appeal the decision. The appeal must be submitted in writing to the board within thirty days of the date the applicant received notification from the board. An applicant may appeal the board's decision pursuant to SDCL chapter 1-26~~ Repealed.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:10:03, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023.

~~**General Authority:** SDCL 36-1C-13, 36-34-12.~~

~~**Law Implemented:** SDCL 1-26-30, 36-34-12(2).~~

~~**Cross-Reference:** Appeal from final action in contested case, SDCL 1-26-30.2.~~

# CHAPTER 20:80:11

# GENERAL ADMINISTRATION

Section


20:80:11:01 Definitions.

20:80:11:02 International Certification and Reciprocity Consortium reciprocity.

20:80:11:03 National Certification Commission for Addiction Professionals reciprocity.

20:80:11:04 Ethical standards -- Addiction counselors and prevention specialists.

20:80:11:05 Ethical standards -- Peer support specialists.

**20:80:11:01. Definitions.** Terms used in this article mean:

(1) "Addiction counselor," an individual who meets the required educational, work experience, and examination requirements of this article;

(2) "Agency," an organization where a trainee or supervisee volunteers or works;

(3) "Board," the South Dakota Board of Addiction and Prevention Professionals;

(4) "Department," the South Dakota Department of Social Services;

(5) "Peer support specialist," an individual who meets the educational, work experience, and examination requirements of this article;

(6) "Practitioner," an individual certified, licensed, or recognized in accordance with thew provisions of SDCL chapter 36-34;

(7) "Prevention domains," the following measures of an individual's competency in addiction prevention:

(a) Planning and evaluation;

(b) Prevention education and service delivery;

(c) Communication;

(d) Community organization;

(e) Public policy and environmental change; and

(f) Professional growth and responsibility;

(8) "Prevention specialist," an individual who meets the educational, work experience, and examination requirements of this article;

(9) "Recognition," a status granted by the board to a trainee or supervisee;

(10) "Recovery," the process of abstaining from addictive substances and behaviors, managing disease symptoms, and actively improving one's physical, psychological and social well-being;

(11) "Supervisee," an individual who has received recognition by the board for meeting education requirements and who is obtaining the required work experience, under the supervision of a board-approved supervisor, to be certified or licensed under this article;

(12) "Trainee," an individual recognized by the board for seeking the required education and work experience to be certified or licensed under this article while under the supervision of a board-approved supervisor; and

(13) "Twelve core functions," the following duties that serve as the foundational framework of practitioner performance:

(a) Assessment;

(b) Case management;

(c) Client education;

(d) Consultation;

(e) Counseling;

(f) Crisis intervention;

(g) Intake;

(h) Orientation;

(i) Recordkeeping;

(j) Referral;

(k) Screening; and

(l) Treatment planning.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12.

**20:80:11:02. International Certification and Reciprocity Consortium reciprocity.** An addiction counselor, prevention specialist, or peer support specialist may apply for reciprocity through the International Certification and Reciprocity Consortium for recognition by another member board. The board shall verify certification or licensure to the International Certification and Reciprocity Consortium on the forms prescribed and provided by the International Certification and Reciprocity Consortium.

The board may grant reciprocity as a certified addiction counselor, certified prevention specialist, certified peer support specialist, or licensed addiction counselor to an individual who is credentialed by another International Certification and Reciprocity Consortium member board and who holds an equivalent credential issued by the other member board. Reciprocity may only be granted based on the existing credential having substantially similar education and examination requirements to the credential to be granted.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.5.

**20:80:11:03. National Certification Commission for Addiction Professionals reciprocity.** The board may grant reciprocity to an addiction counselor, prevention specialist, or peer support specialist who is certified by the National Certification Commission for Addiction Professionals. Reciprocity may only be granted based on the existing credential having substantially similar education and examination requirements to the credential to be granted.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.5.

**20:80:11:04. Ethical standard – Addiction counselors and prevention specialists.** An individual who is applying for certification or licensure as an addiction counselor or prevention specialist, who receives recognition as a trainee or supervisee by the board, or who is certified or licensed as an addiction counselor or prevention specialist by the board shall comply with:

(1) The ethical standards set forth in the National Association of Alcoholism and Drug Abuse Counselors/National Certification Commission for Addiction Professionals Code of Ethics; and

(2) The confidentiality of substance use disorder patient records required pursuant to 42 C.F.R. Part 2 (February 16, 2024).

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3), 36-34-21.

**Reference: National Association of Alcoholism and Drug Abuse Counselors/National Certification Commission for Addiction Professionals Code of Ethics,** 2025. Copies may be obtained for free at https://www.naadac.org/code-of-ethics.

**20:80:11:05. Ethical standard -- Peer support specialists.** An individual who is applying for certification as a peer support specialist, who is recognized as a trainee or supervisee, or who is certified as a peer support specialist by the board shall comply with the ethical standards set forth in Principle X of the National Association of Alcoholism and Drug Abuse Counselors/National Certification Commission for Addiction Professionals National Certified Peer Recovery Support Specialists Code of Ethics.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3), 36-34-21.

**Reference: National Association of Alcoholism and Drug Abuse Counselors/National Certification Commission for Addiction Professionals National Certified Peer Recovery Support Specialists Code of Ethics,** 2025. Copies may be obtained for free at https://www.naadac.org/assets/2416/naadac_code_of_ethics_06012025.pdf.

# CHAPTER 20:80:12

# APPLICATION REQUIREMENTS

Section


20:80:12:01 Application -- General requirements.

20:80:12:02 Denial of application.

20:80:12:03 Application for certification or licensure -- Submission deadline.

20:80:12:04 Application for plan of supervision -- Trainee.

20:80:12:05 Application for plan of supervision – Certified addiction counselor.

20:80:12:06 Application for plan of supervision -- Licensed addiction counselor.

20:80:12:07 Application for plan of supervision -- Prevention specialist.

20:80:12:08 Application for plan of supervision -- Peer support specialist.

20:80:12:09 Application to reinstate an expired plan of supervision.

20:80:12:10 Application for certification or licensure by endorsement.

20:80:12:11 Application for temporary certification or licensure.

20:80:12:12 Application to reactivate an expired certification or licensure.

20:80:12:13 Application to upgrade trainee status to supervisee status.

**~~20:80:02:01~~20:80:12:01. Application ~~requirements~~ -- General requirements.** An application ~~for the following~~ must be made in writing on a form prescribed by the board for:

(1) Trainee recognition status;

(2) Supervisee recognition status;

(3) License or certification;

~~(3) Temporary license or certification;~~

(4) Renewal of a license, certification, or trainee or supervisee recognition status;

(5) Inactive license or certificate; ~~or~~

(6) Reactivated license or certificate;

(7) Reinstated recognition, license, or certificate; or

(8) Temporary license or certification.

The application, recognition, license, or certification fee must be submitted with the application. The application fee is non-refundable.

The applicant shall verify under penalty of perjury that all information on the application is true and correct. The electronic submission of an application serves as the applicant's signature and verification of the information on the application. The board may require the applicant clarify information on the application or provide additional information.

An application is not complete until the board receives the required documentation and fees. An application that remains incomplete one year after the initial submission of the application is considered ~~to be~~ withdrawn.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:02:01, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023; transferred from § 20:80:02:01.

**General Authority:** SDCL ~~36-34-12~~ 36-34-13.

**Law Implemented:** SDCL 36-34-12~~(1)(5)~~(2)(3) 36-34-13.3, 36-34-13.7, 36-34-13.8, 36-34-13.10, 36-34-25.

**Cross-Reference:** Fee schedule, § ~~20:80:03:02~~ 20:80:14:02.

~~**20:80:02:05**~~**20:80:12:02. Denial of application.** The board may deny an application for failure to meet the applicable recognition, supervisor, renewal, certification, or licensure requirements set forth in this article or for any reason set forth in SDCL 36-34-13.6 or 36-34-21. The board shall inform the applicant, in writing, of its reasons for denial. An applicant whose application is denied is entitled to a hearing pursuant to SDCL chapter 1-26.

**Source:** 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023; transferred from § 20:80:02:05.

**General Authority:** SDCL ~~36-34-12~~ 36-34-13.

**Law Implemented:** SDCL 36-34-12(1)(3)~~(5)~~ 36-34-13.2, 36-34-21.

**20:80:12:03. Application for certification or licensure -- Submission deadline.** An application for certification or licensure must be submitted to the board within one hundred and eighty days of the applicant completing all academic, work experience, and supervision requirements for certification or licensure and passing the required examination for certification or licensure. Failure to make application within the required time period results in the disqualification of any work experience and supervision hours accumulated for purposes of meeting the work experience and supervision requirements under chapter 20:80:16.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3).

**20:80:12:04. Application for plan of supervision -- Trainee.** An applicant for a trainee plan of supervision shall submit to the board:

(1) A completed application;

(2) The applicable application fee;

(3) The applicable trainee recognition fee;

(4) Verification from a high school or program recognized by the board that the applicant meets the educational requirements for recognition;

(5) Verification of the applicant's certificate or license number and status of the certificate or license from the applicable licensing board in each state where the applicant has been recognized, certified, or licensed as an addiction counselor, prevention specialist, or peer support specialist, if applicable;

(6) The name and contact information of the applicant's proposed supervisor;

(7) The name and contact information of the applicant's proposed agency for purposes of acquiring work experience and supervision;

(8) A statement of the applicant's criminal record, if applicable;

(9) A statement of any previous discipline, denial, revocation, or suspension of, or reprimand of the applicant's previously held recognition, certificate, or license; and

(10) A recent photograph of the applicant.

A plan of supervision must be approved by the board prior to the applicant acquiring the supervision and work experience necessary to meet the requirements of certification or licensure, as prescribed by this article.

An application for a plan of supervision is required for each proposed supervisor. The application fee is waived for additional proposed supervisor applications submitted under this section.

A board-approved plan of supervision is valid for one year from the date of issuance. An application to renew a plan of supervision must be submitted at least thirty days before the expiration of the approved plan of supervision. If a plan of supervision is not renewed or reinstated as prescribed by this article, any work experience and supervision hours accumulated while under the plan of supervision expire and do not qualify for purposes of meeting the work experience and supervision requirements for certification or licensure under this article.

A board-approved plan of supervision is automatically terminated if the trainee is not working or volunteering at an agency. Work experience or supervision hours accumulated under a terminated plan of supervision may be used to meet the work experience and supervision requirements for certification or licensure for a period of five years from the date the original plan of supervision is issued.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3), 36-34-13.10.

**Cross Reference:** Fee schedule, § 20:80:14:02.

**20:80:12:05. Application for plan of supervision – Certified addiction counselor.** An applicant for an addiction counselor plan of supervision shall submit to the board:

(1) A completed application;

(2) The applicable application fee;

(3) The applicable recognition fee;

(4) Verification from a high school or program recognized by the board that the applicant meets the educational requirements for recognition;

(5) An official transcript from an educational program recognized by the board which indicates the applicant meets the education requirements, as set forth in § 20:80:15:05;

(6) Verification of the applicant's certificate or license number and status of the certificate or license from the applicable licensing board in each state where the applicant has been recognized, certified or licensed as an addiction counselor, prevention specialist, or peer support specialist, if applicable;

(7)The name and contact information of the applicant's proposed supervisor;

(8) The name and contact information of the applicant's proposed agency for purposes of acquiring work experience and supervision;

(9) A statement of the applicant's criminal record, if applicable;

(10) A statement of any previous discipline, denial, revocation, or suspension of, or reprimand of the applicant's previously held recognition, certificate, or license; and

(11) A recent photograph of the applicant.

A plan of supervision must be approved by the board prior to the applicant acquiring the supervision and work experience necessary to meet the requirements of certification.

An application for a plan of supervision is required for each proposed supervisor. The application fee is waived for additional proposed supervisor applications submitted under this section.

A board-approved plan of supervision is valid for one year from the date of issuance. An application to renew a plan of supervision must be submitted at least thirty days before the expiration of the approved plan of supervision. If a plan of supervision is not renewed or reinstated as prescribed by this article, any work experience and supervision hours accumulated by the supervisee while under a plan of supervision expire and do not qualify for purposes of meeting the work experience and supervision requirements for certification as set forth in § 20:80:16:02.

The board may grant an additional renewal period for an approved plan of supervision, if requested in writing by the supervisee, upon a showing of extenuating circumstances or undue hardship. A request for an extension must be made prior to the expiration of the approved plan of supervision.

A board-approved plan of supervision is automatically terminated if the supervisee is not working or volunteering at an agency. Work experience or supervision hours accumulated under a terminated plan of supervision may be used to meet the work experience and supervision requirements for certification for a period of five years from the date the original plan of supervision is issued.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3), 36-34-13.10.

**Cross Reference:** Fee schedule, § 20:80:14:02.

**20:80:12:06. Application for plan of supervision -- Licensed addiction counselor.** An applicant for a licensed addiction counselor plan of supervision shall submit to the board:

(1) A completed application;

(2) The applicable application fee;

(3) The applicable recognition fee;

(4) Verification from a high school or program recognized by the board demonstrating the applicant meets the educational requirements for recognition;

(5) An official transcript from an educational program recognized by the board which indicates the applicant's completion of the education requirements, as set forth in § 20:80:15:06;

(6) Verification of the applicant's certificate or license number and status of the certificate or license from the applicable licensing board in each state where the applicant has been recognized, certified, or licensed as an addiction counselor, prevention specialist, or peer support specialist, if applicable;

(7) The name and contact information of the applicant's proposed supervisor;

(8) The name and contact information of the applicant's proposed agency for purposes of acquiring work experience and supervision;

(9) A statement of the applicant's criminal record, if applicable;

(10) A statement of any previous discipline, denial, revocation, or suspension of, or reprimand of the applicant's previously held recognition, certificate, or license; and

(11) A recent photograph of the applicant.

A plan of supervision must be approved by the board prior to the applicant acquiring the supervision and work experience necessary to meet the requirements of licensure.

An application for a plan of supervision is required for each proposed supervisor. The application fee is waived for additional proposed supervisor applications submitted under this section.

A board-approved plan of supervision is valid for one year from the date of issuance. An application to renew a plan of supervision must be submitted at least thirty days before the expiration of the approved plan of supervision. If a plan of supervision is not renewed or reinstated as prescribed by this article, any work experience and supervision hours accumulated by the supervisee while under a plan of supervision expire and do not qualify for purposes of meeting the work experience and supervision requirements for licensure as set forth in § 20:80:16:03.

The board may grant an additional renewal period for an approved plan of supervision, if requested in writing by the supervisee, upon a showing of extenuating circumstances or undue hardship. A request for an extension must be made prior to the expiration of the approved plan of supervision.

A board approved plan of supervision is automatically terminated if the supervisee is not working or volunteering at an agency. Work experience or supervision hours accumulated under a terminated plan of supervision may be used to meet the work experience and supervision requirements for licensure for a period of five years from the date the original plan of supervision is issued.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3), 36-34-13.10.

**Cross Reference:** Fee schedule, § 20:80:14:02.

**20:80:12:07. Application for plan of supervision -- Prevention specialist.** An applicant for a prevention specialist plan of supervision shall submit to the board:

(1) A completed application;

(2) The applicable application fee;

(3) The applicable recognition fee;

(4) Verification from a high school or program recognized by the board that the applicant meets the educational requirements for recognition;

(5) An official transcript from an educational program recognized by the board demonstrating completion of the education requirements, as set forth in § 20:80:15:07;

(6) Verification of the certificate or license number and status of the certificate or license from the applicable licensing board in each state where the applicant has been recognized, certified, or licensed as an addiction counselor, prevention specialist, or peer support specialist, if applicable;

(7) The name and contact information of the applicant's proposed supervisor;

(8) The name and contact information of the applicant's proposed agency for purposes of acquiring work experience and supervision;

(9) A statement of the applicant’s criminal record, if applicable;

(10) A statement of any previous discipline, denial, revocation, or suspension of, or reprimand of a previously held recognition, certificate, or license; and

(11) A recent photograph.

A plan of supervision must be approved by the board prior to the applicant acquiring the supervision and work experience necessary to meet the requirements of certification.

An application for a plan of supervision is required for each proposed supervisor. The application fee is waived for additional proposed supervisor applications submitted under this section.

A board approved plan of supervision is valid for one year from the date of issuance. An application to renew a plan of supervision must be submitted at least thirty days before the expiration of the approved plan of supervision. If a plan of supervision is not renewed or reinstated as prescribed by this article, any work experience and supervision hours accumulated by the supervisee while under a plan of supervision expire and do not qualify for purposes of meeting the work experience and supervision requirements for certification as set forth in § 20:80:16:04.

The board may grant an additional renewal period for an approved plan of supervision, if requested in writing by the supervisee, upon a showing of extenuating circumstances or undue hardship. A request for an extension must be made prior to the expiration of the approved plan of supervision.

A board-approved plan of supervision is automatically terminated if the supervisee is not working or volunteering at an agency. Work experience or supervision hours accumulated under a terminated plan of supervision may be used to meet the work experience and supervision requirements for certification for a period of five years from the date the original plan of supervision is issued.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3), 36-34-13.10.

**Cross Reference:** Fee schedule, § 20:80:14:02.

**20:80:12:08. Application for plan of supervision -- Peer support specialist.** An applicant for a peer support specialist plan of supervision shall submit to the board:

(1) A completed application;

(2) The applicable application fee;

(3) The applicable recognition fee;

(4) Verification from a high school or program recognized by the board that the applicant meets the educational requirements for recognition;

(5) Verification that the applicant meets the education requirements, as set forth in § 20:80:15:08;

(6) Verification of the applicant's certificate or license number and status of the certificate or license from the applicable licensing board in each state where the applicant has been recognized, certified, or licensed as an addiction counselor, prevention specialist, or peer support specialist, if applicable;

(7) The name and contact information of the applicant's proposed supervisor;

(8) The name and contact information of the applicant's proposed agency for purposes of acquiring work experience and supervision;

(9) A statement of the applicant's criminal record, if applicable;

(10) A statement of any previous discipline, denial, revocation, or suspension of, or reprimand of a previously held recognition, certificate, or license;

(11) A statement verifying applicant's recovery status as demonstrating continuous, stable recovery for the preceding twelve months; and

(12) A recent photograph.

An application for a plan of supervision is required for each proposed supervisor. The application fee is waived for additional proposed supervisor applications submitted under this section.

A board approved plan of supervision is valid for one year from the date of issuance. An application to renew a plan of supervision must be submitted at least thirty days before the expiration of the approved plan of supervision. If a plan of supervision is not renewed or reinstated as prescribed by this article, any work experience and supervision hours accumulated by the supervisee while under a plan of supervision expire and do not qualify for purposes of meeting the work experience and supervision requirements for certification as set forth in § 20:80:16:05.

The board may grant an additional renewal period for an approved plan of supervision, if requested in writing by the supervisee, upon a showing of extenuating circumstances or undue hardship. A request for an extension must be made prior to the expiration of the approved plan of supervision.

A board approved plan of supervision is automatically terminated if the supervisee is not working or volunteering at an agency. Work experience or supervision hours accumulated under a terminated plan of supervision may be used to meet the work experience and supervision requirements for certification or licensure for a period of five years from the date the original plan of supervision is issued.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3), 36-34-13.10.

**Cross Reference:** Fee schedule, § 20:80:14:02.

**20:80:12:09. Application to reinstate an expired plan of supervision.** An expired plan of supervision may be reinstated within thirty days after the date of expiration. An application to reinstate the plan of supervision must be submitted to the board within thirty days after expiration. No work experience or supervision may be accumulated between the date of expiration and the date of reinstatement of the plan of supervision.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.10.

**20:80:12:10. Application for certification or licensure by endorsement.** An applicant certified or licensed in addiction counseling, prevention services, or peer support services in another state may apply for certification or licensure by submitting to the board:

(1) A completed application for the applicable credential pursuant to § 20:80:12:01;

(2) The application fee;

(3) The applicable certification or license fee;

(4) Verification of the applicant's passing score on the applicable examination prescribed by chapter 20:80:17;

(5) Verification of the applicant's current certification or license as an addiction counselor, prevention specialist, or peer support specialist, in good standing, issued by another state licensing board for a continuous period of at least three years immediately preceding the application;

(6) Verification of the applicant's certificate or license number and status of the certificate or license from the applicable licensing board in each state where the applicant has been certified or licensed as an addiction counselor, prevention specialist, or peer support specialist, if applicable;

(7) A statement of the applicant's criminal record, if applicable;

(8) A statement of any previous discipline, denial, revocation, or suspension of, or reprimand of the applicant's previously held recognition, certificate, or license; and

(9) A recent photograph of the applicant.

The certification or licensure by endorsement granted must be based on the education and examination requirements specific to the credential to be granted.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-1D-1, 36-34-12(2)(3), 36-34-13.5.

**Cross Reference:** Fee schedule, § 20:80:14:02.

**20:80:12:11. Application for temporary certification or licensure.** An applicant certified or licensed in addiction counseling, prevention services, or peer support services in another state may apply for a temporary certification or license by submitting to the board:

(1) A completed application;

(2) The application fee;

(3) The applicable certification or license fee;

(4) Verification of the applicant's current certification or license as an addiction counselor, prevention specialist, or peer support specialist, in good standing, issued by another state licensing board for a continuous period of at least three years immediately preceding the application;

(5) Verification of the applicant's certificate or license number and status of the certificate or license from the applicable licensing board in each state where the applicant has been certified or licensed as an addiction counselor, prevention specialist, or peer support specialist, if applicable;

(6) A statement of the applicant's criminal record, if applicable; and

(7) A statement of any previous discipline, denial, revocation, or suspension of, or reprimand of the applicant's previously held recognition, certificate, or license.

A temporary license automatically expires ninety days after the date of issuance or verification of a passing score on the examination prescribed by chapter 20:80:17. A temporary license may be renewed one time.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3), 36-34-13.5.

**Cross Reference:** Fee schedule, § 20:80:14:02.

**20:80:12:12. Application to reactivate an expired certification or licensure.** An expired certification or license may be reactivated by submitting to the board:

(1) A completed application;

(2) The applicable certification or license fee;

(3) Proof of the applicant's qualified continuing education, as set forth in chapter 20:80:19, for the period of expiration; and

(4) Official verification of the applicant's passing score on the examination prescribed by chapter 20:80:17 after the date the original certification or license expired.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12, 36-34-13.8.

**Cross Reference:** Fee schedule, § 20:80:14:02.

**20:80:12:13. Application to upgrade trainee status to supervisee status.** The board may upgrade the status of a trainee to a supervisee if the trainee submits to the board the following:

(1) A completed application; and

(2) An official educational transcript from an educational program recognized by the board which indicates the applicant meets the educational requirements for a supervisee, as set forth in chapter 20:80:15.

A trainee must be in good standing with the board to request an upgraded status.

There is no fee to upgrade a trainee status to a supervisee status. Any previous trainee fees are applied to the supervisee status.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

# CHAPTER 20:80:13

# CERTIFICATION AND LICENSURE

Section

20:80:13:01 Certified addiction counselor requirements.

20:80:13:02 Licensed addiction counselor requirements.

20:80:13:03 Certified prevention specialist requirements.

20:80:13:04 Certified peer support specialist requirements.

20:80:13:05 Addiction counselor status upgrade requirements.

20:80:13:06 Independent practice.

**20:80:13:01. Certified addiction counselor requirements.** An applicant for certified addiction counselor certification shall submit to the board:

(1) A completed application;

(2) The applicable application fee;

(3) The applicable certification fee;

(4) An official transcript from an educational program recognized by the board which indicates the applicant meets the educational requirements for certification, as set forth in § 20:80:15:09;

(5) Documentation of the applicant's required work experience and supervision hours, as set forth in § 20:80:16:02;

(6) Verification of the applicant passing the required examination, as set forth in § 20:80:17:02;

(7) Verification of the applicant's certificate or license number and status of the certificate or license from the applicable licensing board in each state where the applicant has been recognized, certified, or licensed as an addiction counselor, prevention specialist, or peer support specialist, if applicable;

(8) A statement of the applicant's criminal record, if applicable;

(9) A statement of any previous discipline, denial, revocation, or suspension of, or reprimand of the applicant's previously held recognition, certificate or license; and

(10) A recent photograph of the applicant.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3).

**Cross Reference:** Fee schedule, § 20:80:14:02.

**~~20:80:04:04~~ 20:80:13:02. ~~CAC certification or LAC licensure~~ Licensed addiction counselor requirements.** An applicant for ~~certified addiction counselor certification or~~ licensed addiction counselor licensure shall submit to the board:

(1) A completed application;

(2) The applicable ~~fees~~ application fee;

(3) The applicable licensure fee;

~~(3)~~ (4) An official transcript from an educational program recognized by the board ~~demonstrating~~ which indicates the applicant meets the educational requirements for ~~certification~~ licensure, as set forth in § 20:80:15:10;

~~(4)~~ (5) Documentation of the applicant's required work ~~hours~~ experience and ~~under board approved~~ supervision hours, ~~as prescribed in this article~~, ~~performed after the board granted trainee status~~ as set forth in § 20:80:16:03;

~~(5) Documentation of the required supervision hours with a board approved supervisor, as prescribed in this article, performed after the board granted trainee status;~~

(6) Verification of the applicant passing the required examination, as set forth in § 20:80:17:03;

(7) Verification of the applicant's certificate or license number and status of the certificate or license from the applicable licensing board in each state where the applicant has been recognized, certified, or licensed ~~to practice counseling~~ as an addiction counselor, prevention specialist, or peer support specialist, if applicable;

~~(7)~~ (8) A statement of the applicant's criminal record, if applicable;

~~(8)~~ (9) A statement of any previous discipline, ~~including~~ denial, revocation, or suspension of, or reprimand of ~~a~~, the applicant's previously held recognition, certificate, or license; and

~~(9)~~ (10) A recent photograph of the applicant.

**Source:** 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023; transferred from § 20:80:04:04.

**General Authority:** SDCL ~~36-34-12~~ 36-34-13.

**Law Implemented:** SDCL 36-34-12~~(1)~~(2)(3).

**Cross-Reference:** Fee schedule, § ~~20:80:03:02~~ 20:80:14:02.

~~**20:80:04:02**~~**20:80:13:03.** ~~**CPS certification**~~ **Certified prevention specialist requirements.** An applicant for certified prevention specialist certification shall submit to the board:

(1) A completed application;

(2) The applicable ~~fees~~ certification fee;

(3) The applicable licensure fee;

~~(3)~~ (4) An official transcript from an ~~approved~~ educational program recognized by the board ~~demonstrating~~ which indicates the applicant meets the educational requirements for certification, as set forth in § 20:80:15:11;

~~(4)~~ (5) Documentation of the applicant's required work ~~hours~~ experience and ~~under board approved~~ supervision hours, ~~as prescribed in this article, completed after the board granted trainee status~~ as set forth in § 20:80:16:04;

~~(5) Documentation of the required supervision hours with a board approved supervisor, as prescribed in this article, completed after the board granted trainee status;~~

(6) Verification of the applicant passing the required examination, as set forth in § 20:80:17:04;

(7) Verification of the applicant's certificate or license number and status of the certificate or license from the applicable licensing board in each state where the applicant has been recognized, certified, or licensed ~~to practice counseling~~ as an addiction counselor, prevention specialist, or peer support specialist, if applicable;

~~(7)~~ (8) A statement of the applicant's criminal record, if applicable;

~~(8)~~ (9) A statement of any previous discipline, ~~including~~ denial, revocation, or suspension of, or reprimand of ~~a~~, the applicant's previously held recognition, certificate, or license; and

~~(9)~~ (10) A recent photograph of the applicant.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:04:02, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023; transferred from 20:80:04:02.

**General Authority:** SDCL ~~36-34-12~~ 36-34-13.

**Law Implemented:** SDCL 36-34-12~~(1)~~(2)(3).

**Cross Reference:** Fee schedule, § ~~20:80:03:02~~ 20:80:14:02.

**20:80:13:04. Certified peer support specialist requirements.** An applicant for certified peer support specialist certification shall submit to the board:

(1) A completed application;

(2) The applicable application fee;

(3) The applicable certification fee;

(4) Documentation that indicates the applicant's completion of the education requirements set forth in § 20:80:15:12;

(5) Documentation of the applicant's required work experience and supervision hours, as set forth in § 20:80:16:05;

(6) Verification of the applicant passing the required examination, as set forth in § 20:80:17:05;

(7) Verification of the applicant's certificate or license number and status of the certificate or license from the applicable licensing board in each state where the applicant has been recognized, certified, or licensed as an addiction counselor, prevention specialist, or peer support specialist, if applicable;

(8) A statement of the applicant's criminal record, if applicable;

(9) A statement of any previous discipline, denial, revocation, or suspension of, or reprimand of, the applicant's previously held certificate or license;

(10) A statement verifying the applicant's recovery status demonstrating continuous, stable recovery for an addiction over the past twelve months; and

(11) A recent photograph of the applicant.

**Source**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3).

**Cross Reference:** Fee schedule, § 20:80:14:02.

**20:80:13:05. Addiction counselor status upgrade requirements.** The board may upgrade the status of a certified addiction counselor to a licensed addiction counselor if the certified addiction counselor submits to the board the following:

(1) A completed application;

(2) The applicable application fee;

(3) The applicable license fee; and

(4) An official educational transcript from an approved educational program recognized by the board which indicates the certified addiction counselor meets the educational requirements for a licensed addiction counselor, as set forth in § 20:80:15:10.

A certified addiction counselor must be in good standing with the board to request an upgraded status.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3).

**Cross Reference:** Fee schedule, § 20:80:14:02.

~~**20:80:05:14**~~ **20:80:13:06. Independent practice.** In order for a practitioner to qualify as a private independent addiction counselor, a practitioner shall meet the following requirements:

(1) Hold an active ~~LAC credential~~ addiction counselor license with the board; and

(2) Have completed a minimum of two years of qualifying supervised work experience in the field of addiction counseling following initial ~~certification or~~ licensure.

The requirements of this section do not apply to any person engaged in independent practice prior to April 1, 2014.

**Source:** 40 SDR 58, effective October 9, 2013; transferred from § 20:80:05:14.

**General Authority:** SDCL 36-34-12~~(1)~~ 36-34-13.

**Law Implemented:** SDCL ~~36-34-12(1)~~ 36-34-12(3).

# CHAPTER 20:80:14

# FEES

Section


20:80:14:01 Remittance of fees.

20:80:14:02 Fee schedule.

20:80:14:03 Application fee non-refundable.

20:80:14:04 No refund before expiration of recognition or certification.

**20:80:14:01. Remittance of fees.** The application fee must be remitted to the board in the form prescribed by the board. The board may only take action on an application when the fee is received.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-13.3(2), 36-34-13.7(1), 36-34-13.8(1), 36-34-13.10(2).

**20:80:14:02. Fee schedule.** The board shall collect the following fees:

(1) Application fee, fifty dollars;

(2) Examination fee, one hundred fifty dollars;

(3) Addiction counselor trainee recognition fee, one hundred dollars;

(4) Addiction counselor trainee renewal fee, one hundred dollars;

(5) Addiction counselor supervisee recognition fee, one hundred dollars;

(6) Addiction counselor supervisee renewal fee, one hundred dollars;

(7) Addiction counselor certification fee, one hundred dollars;

(8) Addiction counselor certification renewal fee, three hundred fifty dollars;

(9) Addiction counselor licensure fee, one hundred dollars;

(10) Addiction counselor licensure renewal fee, four hundred dollars;

(11) Prevention specialist trainee recognition fee, one hundred dollars;

(12) Prevention specialist trainee renewal fee, one hundred dollars;

(13) Prevention specialist supervisee recognition fee, one hundred dollars;

(14) Prevention specialist supervisee renewal fee, one hundred dollars;

(15) Prevention specialist certification fee, one hundred dollars;

(16) Prevention specialist certification renewal fee, three hundred fifty dollars;

(17) Peer support trainee recognition fee; fifty dollars;

(18) Peer support trainee renewal fee; fifty dollars;

(19) Peer support supervisee recognition fee; fifty dollars;

(20) Peer support supervisee renewal fee, fifty dollars;

(21) Peer support certification fee; fifty dollars;

(22) Peer support certification renewal fee; fifty dollars;

(23) Certification reinstatement fee, one hundred fifty dollars;

(24) Licensure reinstatement fee, one hundred fifty dollars;

(25) Status upgrade fee, one hundred dollars;

(26) Dual credential renewal fee, four hundred dollars;

(27) International certificate fee, twenty dollars;

(28) Inactive certification fee, fifty dollars;

(29) Inactive license fee, fifty dollars; or

(30) Temporary license fee, fifty dollars.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-13(6).

**20:80:14:03. Application fee non-refundable.** An application fee paid to the board is non-refundable.

**Source:**

**General Authority:** SDCL 36-14-13.

**Law Implemented:** SDCL 36-34-9.

**20:80:14:04. No refund before expiration of recognition or certification.** A trainee who applies for a certification prior to the expiration of a plan of supervision may not be refunded for any fees paid for the trainee status. A certified addiction counselor who applies for a licensed addiction counselor license prior to the expiration of the certification may not be reimbursed for any fees paid for the certification.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-13.

# CHAPTER 20:80:15

# EDUCATION REQUIREMENTS

Section


20:80:15:01 Approved education institutions.

20:80:15:02 Approved education programs -- Addiction counselor or prevention specialist.

20:80:15:03 Approved education programs -- Peer support specialist.

20:80:15:04 Education requirements -- Trainee.

20:80:15:05 Education requirements -- Addiction counselor supervisee.

20:80:15:06 Education requirements -- Licensed addiction counselor supervisee.

20:80:15:07 Education requirements -- Prevention specialist supervisee.

20:80:15:08 Education requirements -- Peer support specialist supervisee.

20:80:15:09 Education requirements -- Certified addiction counselor.

20:80:15:10 Education requirements -- Licensed addiction counselor.

20:80:15:11 Education requirements -- Certified prevention specialist.

20:80:15:12 Education requirements -- Certified peer support specialist.

**20:80:15:01. Approved education institutions.** Education requirements to become a certified addiction counselor, licensed addiction counselor, or certified prevention specialist must be completed at a university or college accredited by one of the following:

(1) Higher Learning Commission;

(2) Middle States Commission on Higher Education;

(3) New England Association of Schools and Colleges Commission on Institutions of Higher Education;

(4) Northwest Commission on Colleges and Universities;

(5) Southern Association of Colleges and Schools Commission on Colleges; or

(6) Western Association of Schools and Colleges.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3).

**20:80:15:02. Approved education programs -- Addiction counselor or prevention specialist.** Courses completed through a program accredited by the National Addiction Studies Accreditation Commission or the Council for Accreditation of Counseling and Related Educational Programs meet the individual course requirements of this chapter.

The board may approve other education courses that demonstrate the required addiction counseling or prevention specialist educational competencies. An applicant requesting approval of an additional education program shall apply on a form approved by the board and provide a syllabus for the course to be reviewed. The burden is on the applicant to demonstrate that a course meets the education requirements for certification or licensure.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3).

**20:80:15:03. Approved education programs -- Peer support specialist.** Education requirements to be a certified peer support specialist must be completed through the following:

(1) Appalachian Consulting Group;

(2) Black Hills State University;

(3) Center for the Application of Substance Abuse Technologies;

(4) National Association for Alcoholism and Drug Abuse Counselors;

(5) South Dakota Department of Social Services; or

(6) South Dakota Unified Judicial System.

The board may approve other qualified education programs that demonstrate expertise in peer support and recovery. An applicant requesting approval of an additional education program shall apply on a form approved by the board and provide a syllabus for the course to be reviewed. The burden is on the applicant to demonstrate that a course meets the education requirements for certification.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3).

**20:80:15:04. Education requirements -- Trainee.** An applicant for a plan of supervision as a trainee must have a high school diploma or a general education diploma.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:15:05. Education requirements -- Addiction counselor supervisee.** An applicant for a plan of supervision as an addiction counselor shall:

(1) Have a bachelor's degree from an approved education institution, as described in § 20:80:15:01, in a behavioral health field, as evidenced by a transcript; or

(2) Have a minimum of three semester hours and a grade of "C" or higher in at least two of the following undergraduate or graduate-level education courses:

(a) Introduction to the study of alcohol use and abuse;

(b) Introduction to the study of drug use and abuse;

(c) Alcohol and drug group counseling;

(d) Ethics for the alcohol and drug professional;

(e) Foundations of individual counseling;

(f) Alcohol and drug treatment continuum;

(g) Counseling families with alcohol or other drug issues;

(h) Diverse populations; and

(i) Alcohol and drug specific elective.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:15:06. Education requirements -- Licensed addiction counselor supervisee.** An applicant for a plan of supervision as a licensed addiction counselor supervisee shall:

(1) Have a master's degree from an approved education institution, as described in § 20:80:15:01, in a behavioral science field, as evidenced by a transcript; or

(2) Have a minimum of three semester hours and a grade of "C" or higher in at least two of the following graduate-level education courses:

(a) Addiction counseling theories and techniques;

(b) Psychopharmacology or psychopathology;

(c) Legal, ethical, and professional standards;

(d) Case management and assessment of co-occurring disorders;

(e) Treatment planning; and

(g) Multicultural competency.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:15:07. Education requirements -- Prevention specialist supervisee.** An applicant for a plan of supervision as a prevention specialist supervisee shall:

(1) Have a bachelor's degree from an approved education institution, as described in § 20:80:15:01, in a behavioral health field, as evidenced by a transcript; or

(2) Have a minimum of three semester hours and a grade of "C" or higher in at least two of the following education courses:

(a) Introduction to the study of alcohol use and abuse;

(b) Introduction to the study of drug use and abuse;

(c) Foundations of alcohol and other drug prevention;

(d) Theory and practice of alcohol and drug prevention; and

(e) Ethics for the alcohol and drug professional.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:15:08. Education requirements -- Peer support specialist supervisee.** An applicant for a plan of supervision as a peer support specialist supervisee shall:

(1) Have a high school diploma or general education diploma; and

(2) Have at least five hours of training specific to personal recovery from an approved education program, as described in § 20:80:15:03, in each of the following areas:

(a) Advocacy;

(b) Mentoring and education; and

(c) Ethical responsibility.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:15:09. Education requirements -- Certified addiction counselor.** An applicant for a certified addiction counselor shall:

(1) Have a a high school diploma or general education diploma; and

(2) Have a minimum of three semester hours and a grade of "C" or higher in each of the following undergraduate or graduate-level education courses from an approved education institution, as described in § 20:80:15:01:

(a) Introduction to the study of alcohol use and abuse;

(b) Introduction to the study of drug use and abuse;

(c) Alcohol and drug group counseling;

(d) Ethics for the alcohol and drug professional;

(e) Foundations of individual counseling;

(f) Alcohol and drug treatment continuum;

(g) Counseling families with alcohol or other drug issues;

(h) Diverse populations; and

(i) Alcohol and drug specific elective.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:15:10. Education requirements -- Licensed addiction counselor.** An applicant for a licensed addiction counselor shall:

(1) Have a master's degree in a behavioral science field from an approved education institution, as described in § 20:80:15:01, as evidenced by a transcript; and

(2) Have a minimum of three semester hours and a grade of "C" or higher in each of the following undergraduate or graduate-level education courses from an approved education institution:

(a) Addiction counseling theories and techniques;

(b) Psychopharmacology or psychopathology;

(c) Legal, ethical, and professional standards;

(d) Case management and assessment of co-occurring disorders;

(e) Treatment planning; and

(g) Multicultural competency.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:15:11. Education requirements -- Certified prevention specialist.** An applicant for certified prevention specialist shall:

(1) Have a high school diploma or general education diploma; and

(2) Have a minimum of three semester hours and a grade of "C" or higher in each of the following undergraduate or graduate-level education courses from an approved education institution, as described in § 20:80:15:01:

(a) Introduction to the study of alcohol use and abuse;

(b) Introduction to the study of drug use and abuse;

(c) Foundations of alcohol and other drug prevention;

(d) Theory and practice of alcohol and drug prevention; and

(e) Ethics for the alcohol and drug professional.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:15:12. Education requirements -- Certified peer support specialist.** An applicant for certified peer support specialist shall:

(1) Have a high school diploma or general education diploma; and

(2) Complete training specific to personal recovery, from an approved education program as described in § 20:80:15:03, in each of the following areas:

(a) Ten hours of advocacy;

(b) Ten hours of mentoring and education; and

(c) Sixteen hours of ethical responsibility.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

# CHAPTER 20:80:16

# WORK EXPERIENCE AND SUPERVISION REQUIREMENTS

Section


20:80:16:01 Work experience and supervision.

20:80:16:02 Work experience and supervision requirements -- Certified addiction counselor.

20:80:16:03 Work experience and supervision requirements -- Licensed addiction counselor.

20:80:16:04 Work experience and supervision requirements -- Certified prevention specialist.

20:80:16:05 Work experience and supervision requirements -- Certified peer support specialist.

20:80:16:06 Recognition of work experience and supervision by a South Dakota licensing board.

**20:80:16:01. Work experience and supervision.** Work experience and supervision requirements to become a certified addiction counselor, licensed addiction counselor, certified prevention specialist, or certified peer support specialist must be completed under a board-approved plan of supervision. Work hours and supervision acquired before a board-approved plan of supervision is issued do not qualify as work experience or supervision for purposes of certification or licensure.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:16:02. Work experience and supervision requirements -- Certified addiction counselor.** To be a certified addiction counselor, an applicant must meet the following work experience and supervision requirements:

(1) If the applicant has a high school diploma or general education diploma, six thousand hours of work experience in a related field, at least three hundred hours of which must be under supervision that complies with the plan of supervision;

(2) If the applicant has an associate degree in a related field, five thousand hours of work experience in a related field, at least two hundred and fifty hours of which must be under supervision that complies with the plan of supervision;

(3) If the applicant has a certificate of addiction and prevention studies from an accredited post-secondary institution, five thousand hours of work experience in a related field, at least two hundred fifty hours of which must be under supervision that complies with the plan of supervision;

(4) If the applicant has a bachelor's degree in a relevant field, four thousand hours of work experience in a related field, at least two hundred hours of which must be under supervision that complies with the plan of supervision; or

(5) If the applicant has a master's degree in a relevant field, two thousand hours of work experience in a related field, at least one hundred hours of which must be under supervision that complies with the plan of supervision.

The work experience must include at least one hundred hours of work experience in each of the twelve core functions.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:16:03. Work experience and supervision requirements -- Licensed addiction counselor.** To be a licensed addiction counselor, an applicant must complete at least two thousand hours of work experience in a related field. At least one hundred hours of the work experience must be under supervision that complies with the plan of supervision.

The work experience must include at least one hundred hours of work experience in each of the twelve core functions.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:16:04. Work experience and supervision requirements -- Certified prevention specialist.** To be a certified prevention specialist, an applicant must complete at least two thousand hours of work experience in prevention. At least one hundred hours of the work experience must be under supervision that complies with the plan of supervision.

The work experience must include at least fifty hours of work experience in each of the prevention domains.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:16:05. Work experience and supervision requirements – Certified peer support specialist.** To be a certified peer support specialist, an applicant must complete at least five hundred hours of work experience in prevention. At least twenty-five hours of the work experience must be under supervision that complies with the plan of supervision.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:16:06. Recognition of work experience and supervision by a South Dakota licensing board.** The board may recognize work experience and supervision hours acquired pursuant to supervision approved and overseen by another licensing board in this state. The hours must relate to addiction counseling or prevention and must be documented or verifiable as prescribed by this chapter.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

## Chapter 20:80:17

## EXAMINATION

Section


20:80:17:01 Examination required.

20:80:17:02 Examination -- Certified addiction counselor.

20:80:17:03 Examination -- Licensed addiction counselor.

20:80:17:04 Examination -- Certified prevention specialist.

20:80:17:05 Examination -- Certified peer support specialist.

**~~20:80:07:01~~20:80:17:01. ~~Written examination~~ Examination required.** ~~An~~ To obtain a licensure or certification, an applicant for licensure or certification ~~shall successfully complete a written~~ must pass an examination ~~approved by the board~~ as prescribed by this chapter.

An applicant may ~~submit an application to test and the required fee~~ apply to the testing organization for the examination or apply to the board ~~for approval~~ with the required examination fee to arrange the examination. The board shall notify applicants ~~approved for testing~~ in writing of the examination date, time, and place, if applicable.

An applicant needing special accommodations for the examination shall submit to the board a request for the ~~accommodations~~ accommodation, accompanied by a health care provider's documentation for the ~~accommodations at least sixty days prior to the~~ accommodation, with the application for examination ~~date~~.

**Source:** 32 SDR 225, effective July 3, 2006; transferred from § 46:33:07:01, 40 SDR 58, effective October 9, 2013; 50 SDR 12, effective August 8, 2023; transferred from § 20:80:07:01.

**General Authority:** SDCL ~~36-34-12~~ 36-34-13.

**Law Implemented:** SDCL 36-34-12~~(1)~~(2)(3).

**Cross Reference:** Fee schedule, § 20:80:14:02.

**20:80:17:02. Examination -- Certified addiction counselor.** To be a certified addiction counselor, an applicant must pass one of the following:

(1) International Certification and Reciprocity Consortium's Alcohol and Drug Counselor Examination;

(2) International Certification and Reciprocity Consortium's Advanced Alcohol and Drug Counselor Examination;

(3) National Certification Commission for Addiction Professionals' National Certified Addiction Counselor Level I examination; or

(4) National Certification Commission for Addiction Professionals' National Certified Addiction Counselor Level II examination.

To receive credit, the testing organization must provide verification of passage of the examination directly to the board.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3).

**20:80:17:03. Examination -- Licensed addiction counselor.** To be a licensed addiction counselor, an applicant must pass one of the following:

(1) International Certification and Reciprocity Consortium Alcohol and Drug Counselor Examination;

(2) International Certification and Reciprocity Consortium Advanced Alcohol and Drug Counselor Examination;

(3) National Certification Commission for Addiction Professionals National Certified Addiction Counselor Level I examination;

(4) National Certification Commission for Addiction Professionals National Certified Addiction Counselor Level II examination; or

(5) National Certification Commission for Addiction Professionals Master Addiction Counselor examination.

To receive credit, the testing organization must provide verification of passage of the examination directly to the board.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3).

**20:80:17:04. Examination -- Certified prevention specialist.** To be a certified prevention specialist, an applicant must pass one of the following:

(1) International Certification and Reciprocity Consortium Prevention Specialist examination; or

(2) National Certification Commission for Addiction Professionals National Certified Addiction Counselor Prevention Specialist examination.

To receive credit, the testing organization must provide verification of passage of the examination directly to the board.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3).

**20:80:17:05. Examination -- Certified peer support specialist.** To be a certified peer support specialist, an applicant must pass one of the following:

(1) International Certification and Reciprocity Consortium Peer Recovery examination; or

(2) National Certification Commission for Addiction Professionals National Certified Addiction Counselor Peer Recovery Support Specialist examination.

To receive credit, the testing organization must provide verification of passage of the examination directly to the board.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(2)(3).

# CHAPTER 20:80:18

# SUPERVISION

Section


20:80:18:01 Supervisor qualifications -- Addiction or prevention trainee or supervisee.

20:80:18:02 Supervisor qualifications -- Peer support trainee or supervisee.

20:80:18:03 Supervisor application.

20:80:18:04 Renewal of approved supervisor status.

20:80:18:05 Supervisor duties.

20:80:18:06 Multiple supervisors.

20:80:18:07 Completion or termination of a plan of supervision.

20:80:18:08 Supervisor and supervisee at same agency.

20:80:18:09 Supervision requirements -- Addiction counselor.

20:80:18:10 Supervision requirements -- Prevention specialist.

20:80:18:11 Supervision requirements -- Peer support specialist.

**20:80:18:01. Supervisor qualifications -- Addiction or prevention trainee or supervisee.** To be an approved supervisor for an addiction or prevention trainee or supervisee, an individual must be certified or licensed as a certified addiction counselor, certified prevention specialist, licensed addiction counselor, professional counselor, professional counselor-mental health, marriage and family therapist, certified social worker-private independent practice, psychologist, or psychiatrist, in good standing with the applicable South Dakota state licensing board, and be actively licensed for at least:

(1) Two years immediately prior to the beginning of the supervision with eight hours of qualified continuing education focused on addiction counseling supervision and eight hours of qualified continuing education focused on the American Society of Addiction Medicine Criteria, within two years prior to the date of application; or

(2) One year immediately prior to the beginning of the supervision with sixteen hours of qualified continuing education focused on addiction counseling supervision and sixteen hours of qualified continuing education focused on the American Society of Addiction Medicine Criteria, within two years prior to the date of application.

For purposes of this section, an undergraduate or graduate level course in clinical supervision, completed at an approved education institution, meets the requirements of continuing education focused on addiction counseling supervision required by this section.

For purposes of this section, an undergraduate or graduate level course in drug and alcohol treatment continuum, completed through an approved educational program at an approved education institution, qualifies as continuing education focused on the American Society of Addiction Medicine Criteria required by this section.

Approval as a supervisor is automatically revoked if the approved supervisor ceases to meet the qualification on which approval as a supervisor was granted or if the supervisor is subjected to disciplinary action by the applicable state licensing board.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**Reference: The ASAM Criteria, Fourth Edition, Volumes 1 & 2,** 2023, American Society of Addiction Medicine. Copies may be obtained at https://www.asam.org/asam-criteria. Cost: one hundred eighty dollars for a one-year digital subscription.

**20:80:18:02. Supervisor qualifications -- Peer support trainee or supervisee.** An approved supervisor for a peer support trainee or supervisee must be certified or licensed as a certified addiction counselor, certified prevention specialist, licensed addiction counselor, professional counselor, certified peer support specialist, professional counselor-mental health, marriage and family therapist, certified social worker-private independent practice, psychologist, or psychiatrist, in good standing with the applicable licensing board in this state, and be actively licensed for at least:

(1) Two years immediately prior to the beginning of the supervision with eight hours of qualified continuing education focused on peer recovery and support, within two years prior to the date of application; or

(2) One year immediately prior to the beginning of the supervision with sixteen hours of qualified continuing education focused on peer recovery and support, within two years prior to the date of application.

Approval as a supervisor is automatically revoked if the approved supervisor ceases to meet the qualification on which approval as a supervisor was granted or if the supervisor is subjected to disciplinary action by the applicable state licensing board.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**Reference: The ASAM Criteria, Fourth Edition, Volumes 1 &2,** 2023, American Society of Addiction Medicine. Copies may be obtained at https://www.asam.org/asam-criteria. Cost: one hundred eighty dollars for a one-year digital subscription.

**20:80:18:03. Supervisor application.** An applicant seeking approval as a supervisor shall submit to the board:

(1) A completed application;

(2) Verification of the applicant's qualifications, as prescribed by this chapter, to be an approved supervisor;

(3) Verification of the applicant's licensure in good standing by the applicable South Dakota state licensing board;

(4) A statement of the applicant's criminal record, if applicable;

(5) A statement of any previous discipline, denial, reprimand, revocation, or suspension of the applicant's previously held recognition, certificate, or license; and

(6) A recent photograph of the applicant.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:18:04. Renewal of approved supervisor status.** Approval as a supervisor is valid from the date of approval through November thirtieth of the next odd-numbered year and is subject to renewal. An approved supervisor may renew status as an approved supervisor by submitting to the board a completed application and proof of at least four hours of qualified continuing education, pursuant to chapter 20:80:19, focused on addiction counseling supervision, acquired during the expiring period of the supervisor status.

Failure to renew approval as a supervisor by November thirtieth of an odd-numbered year automatically expires the supervisor approval and any plan of supervision authorized with the supervisor. A previously approved supervisor may be reinstated as an approved supervisor upon submission of an application and verification of qualifications, pursuant to this chapter, as of the date of the application.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:18:05. Supervisor duties.** An approved supervisor is responsible for the meaningful supervision of a supervisee through an intensive, interpersonal, and focused relationship to facilitate the development of the supervisee during a period of supervision. An approved supervisor is responsible for ensuring that:

(1) The client's welfare is protected;

(2) The supervisee functions within the limits of the supervisee's competence;

(3) The supervision covers the twelve core functions of addiction counseling, the prevention domains, or peer support guidelines, as applicable; and

(4) The setting and responsibilities for supervisee work experience are appropriate.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:18:06. Multiple supervisors.** A supervisee may have more than one approved supervisor. Each supervisor is responsible for the supervision of the supervisee, in accordance with § 20:80:18:05, during the time a plan of supervision with the supervisor is in effect. The frequency of supervision prescribed by this chapter may be met by one supervisor for any given period, if the supervisee has multiple supervisors.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:18:07. Completion or termination of plan of supervision.** An approved supervisor shall notify the board, in writing, of the completion or termination of an approved plan of supervision within fourteen days of the completion or termination. The approved supervisor shall provide the supervisee with verification of completed work experience and supervision hours, if applicable, within fourteen days of the completion or termination of the plan of supervision.

A plan of supervision automatically terminates upon the certification or licensure of the supervisee.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:18:08. Supervisor and supervisee at same agency.** The approved supervisor for a supervisee must be employed by, contracted through, or volunteering at the same agency as the supervisee.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:18:09. Supervision requirements -- Addiction counselor.** Work experience required for certification or licensure as an addiction counselor must take place pursuant to a board-approved plan of supervision and consist of the following:

(1) A minimum of one hundred hours of supervision with a board-approved supervisor for every one thousand hours of work experience required for certification or licensure as st forth in § 20:80:16:02 or 20:80:16:03;

(2) At least one hour of supervision must take place for every twenty hours of work by the supervisee;

(3) Supervision must include at least five hours of each of the following areas for each one hundred hours of supervision required:

(a) Presentation and staffing of cases by the supervisee;

(b) Direct observations of the supervisee through in-person or recorded sessions or co-counseling with the supervisee;

(c) Review of American Society of Addiction Medicine Criteria,

(d) Review of supervisee recordkeeping; and

(e) Review of ethical standards for drug and alcohol addiction professionals; and

(4) Work experience hours and supervision hours must be recorded on a form provided by the board.

Supervision may be individual or with a group. For the purpose of this chapter, individual supervision is supervision between a supervisor and up to two supervisees. Group supervision is supervision between a supervisor and three or more supervisees. No more than

fifty hours of the required supervision may be group supervision for each one hundred hours of supervision required.

Supervision may take place by electronic means, as prescribed by chapter 20:80:21 and must be synchronous.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:18:10. Supervision requirements -- Prevention specialist.** Work experience required for certification as a prevention specialist must take place pursuant to a board-approved plan of supervision and consist of the following:

(1) A minimum of one hundred hours of supervision with a board-approved supervisor for every one thousand hours of work experience required for certification as set forth in § 20:80:16:04;

(2) At least one hour of supervision must take place for every twenty hours of work by the supervisee;

(3) Supervision must include at least five hours of each of the following areas for each one hundred hours of supervision required:

(a) Direct observations of the supervisee through in-person or recorded sessions of the supervisee;

(b) Review of prevention theories;

(c) Review of community assessments;

(d) Review of supervisee recordkeeping; and

(e) Review of ethical standards for drug and alcohol addiction professionals; and

(4) Work experience hours and supervision hours must be recorded on a form provided by the board.

Supervision may be individual or with a group. For the purpose of this chapter, individual supervision is supervision between a supervisor and up to two supervisees. Group supervision is supervision between a supervisor and three or more supervisees. No more than

fifty hours of the required supervision may be group supervision for each one hundred hours of supervision required.

Supervision may take place by electronic means, as prescribed by chapter 20:80:21 and must be synchronous.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

**20:80:18:11. Supervision requirements -- Peer support specialist.** Work experience required for certification as a prevention specialist must take place pursuant to a board-approved plan of supervision and consist of the following:

(1) A minimum of twenty-five hours of supervision with a board-approved supervisor for every five hundred hours of work experience required for certification as set forth in § 20:80:16:05;

(2) At least one hour of supervision must take place for every twenty hours of work by the supervisee;

(3) Supervision must include at least one hour of each of the following areas for every five hours of supervision required:

(a) Direct observations of the supervisee through in-person or recorded sessions of the supervisee;

(c) Review of boundaries with the supervisee;

(d) Review of supervisee recordkeeping; and

(e) Review of ethical standards for drug and alcohol addiction professionals; and

(4) Work experience hours and supervision hours must be recorded on a form provided by the board.

Supervision may be individual or with a group. For the purpose of this chapter, individual supervision is supervision between a supervisor and up to two supervisees. Group supervision is supervision between a supervisor and three or more supervisees. No more than fifty hours of the required supervision may be group supervision for each one hundred hours of supervision required.

Supervision may take place by electronic means, as prescribed by chapter 20:80:21 and must be synchronous.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3).

# CHAPTER 20:80:19

# CONTINUING EDUCATION


Section

20:80:19:01 Definitions.

20:80:19:02 Record keeping.

20:80:19:03 Qualified continuing education.

20:80:19:04 Restrictions on continuing education.

20:80:19:05 Approved continuing education programs.

20:80:19:06 Credit for presentations and publications.

20:80:19:07 Waiver of continuing education requirements.

20:80:19:08 Continuing education requirements -- Certified addiction counselor.

20:80:19:09 Continuing education requirements -- Licensed addiction counselor.

20:80:19:10 Continuing education requirements -- Certified prevention specialist.

20:80:19:11 Continuing education requirements -- Certified peer support specialist.

20:80:19:12 Continuing education requirements -- Dually credentialed practitioner.

20:80:19:13 Continuing education requirements -- Trainee.

20:80:19:14 Continuing education requirements -- Supervisee.

**20:80:19:01. Definitions.** Terms used in this chapter mean:

(1) "Continuing education cycle," a two-year period that begins on December first of an odd-numbered year and ends on November thirtieth of the next odd-numbered year;

(2) "Continuing education hour," a unit of measurement for corresponding to a minimum of fifty minutes of educational activity;

(3) "In-house program," a presentation attended or presented by the licensee for the purpose of educating staff in the same office; and

(4) "Licensee," a person licensed or certified by the board as a certified addiction counselor, licensed addiction counselor, certified prevention specialist, or certified peer support specialist;

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.3.

**20:80:19:02. Record keeping.** A licensee, supervisee, or trainee shall maintain records to verify the required continuing education used to renew a license, certificate, or recognition. The records must be maintained for at least four years after the date of renewal.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.3.

~~**20:80:08:17**~~**20:80:19:03. Qualified continuing education.** Qualified continuing education is an academic course, in-house program, workshop, clinic, forum, lecture, program, seminar, or other educational activity delivered for the purpose of increasing or sustaining the proficiency of the licensee, supervisee, or trainee in the practice of addiction ~~or~~ counseling, prevention ~~counseling~~ services, or peer recovery. Qualified continuing education must be evidenced by a certificate of completion from an approved continuing education program pursuant to § 20:80:19:05.

An academic semester credit equals fifteen continuing education hours ~~and an~~. An academic quarter credit equals ten continuing education hours.

~~The same qualified continuing education may not be repeated by a licensee in consecutive cycles.~~ Book or magazine reviews or other independent self-study not evidenced by a certificate of completion from an approved continuing education program is not qualified continuing education.

**Source:** 50 SDR 12, effective August 8, 2023; transferred from § 20:80:08:17.

**General Authority:** SDCL ~~36-34-12~~ 36-34-13.

**Law Implemented:** SDCL 36-34-12~~(1)~~(3), 36-34-13.3.

**20:80:19:04. Restrictions on continuing education.** A licensee may not earn more than eight continuing education hours during a continuing education cycle from in-house programs or in-house workshops.

The same continuing education may not be repeated by a licensee, supervisee, or trainee in consecutive continuing education cycles.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.3.

**~~20:80:08:19~~20:80:19:05. Approved continuing education programs.** The board shall accept ~~qualified~~ continuing education programs accredited, approved, or presented by the following organizations or the organization's state affiliate if the subject matter of the continuing education relates to addiction counseling or prevention services:

(1) Addiction Technology Transfer Center;

(2) American Association of Christian Counselors;

(3) American Association of Marriage and Family Therapists;

(4) American Association of Social Workers;

(5) American Counseling Association;

(6) American Medical Association;

(7) American Psychological Association;

(8) Center for the Application of Prevention Technology;

(9) Commission on Rehabilitation Counselor Certification;

(10) Hazelden Betty Ford Foundation;

(11) International Certification & Reciprocity Consortium;

(12) Joint Commission for Accreditation of Health Care Organizations;

(13) National Alliance of Mental Illness;

(14) National Association for Alcoholism and Drug Abuse Counselors;

(15) National Association of Social Workers;

(16) National Board for Certified Counselors;

(17) National Certification Commission for Addiction Professionals;

(18) Prevention Technology Transfer Center;

(19) Professional Education Systems Institute;

(20) South Dakota Association of Addiction and Prevention Professionals;

(21) South Dakota Board of Examiners for Counselors and Marriage and Family Therapists;

~~(19)~~ (22) South Dakota Board of Examiners for Psychologists;

~~(20)~~ (23) South Dakota Board of Social Work Examiners;

~~(21)~~ (24) South Dakota Corrections Association;

~~(22)~~ (25) South Dakota Council of Community Behavioral Health;

~~(23)~~ (26) South Dakota Counseling Association;

~~(24)~~ (27) South Dakota Department of Corrections;

~~(25)~~ (28) South Dakota Department of Health;

~~(26)~~ (29) South Dakota Department of Human Services;

~~(27)~~ (30) South Dakota Department of Social Services;

(31) South Dakota Unified Judicial System;

~~(28)~~ (32) Substance Abuse and Mental Health Services Administration; and

~~(29)~~ (33) The state licensing board for addiction or prevention counselors of another state.

The board may approve other ~~qualified~~ continuing education programs upon request ~~or~~ of a licensee, supervisee, trainee, or program provider. A ~~licensee or provider requesting approval of a continuing education program shall apply~~ request for approval must be on a form approved by the board. The burden is on the licensee, supervisee, trainee, or program provider to demonstrate the program is qualified continuing education pursuant to § 20:80:19:03.

**Source:** 50 SDR 12, effective August 8, 2023; transferred from § 20:80:08:19.

**General Authority:** SDCL ~~36-34-12~~ 36-34-13.

**Law Implemented:** SDCL 36-34-12~~(1)~~(3), 36-34-13.3(3).

~~**20:80:08:20**~~**20:80:19:06. Credit for presentations and publications.** A licensee who has prepared an academic addiction or prevention counseling course, an addiction or prevention counseling training workshop, or an addiction or prevention counseling seminar, or who has written, as first author, an addiction or prevention counseling article accepted for publication in a recognized professional journal, is allowed a maximum of ten continuing education hours in each continuing education cycle for each original presentation or publication. The licensee shall maintain verification of completion of the presentation or the letter of acceptance to publish in accordance with § 20:80:19:02.

**Source:** 50 SDR 12, effective August 8, 2023; transferred from § 20:80:08:20.

**General Authority:** SDCL ~~36-34-12~~ 36-34-13.

**Law Implemented:** SDCL 36-34-12~~(1)~~(3), 36-34-13.3.

**~~20:80:08:21~~20:80:19:07. Waiver of continuing education requirements.** The board may waive the continuing education requirements of this chapter upon receipt of a ~~licensee's~~ the licensee's, supervisee's, or trainee's written request ~~for a waiver~~ showing good cause for a waiver. ~~The board may not waive continuing education for more than one continuing education cycle.~~ The burden is on the individual requesting the waiver to demonstrate good cause.

**Source:** 50 SDR 12, effective August 8, 2023; transferred from § 20:80:08:21.

**General Authority:** SDCL ~~36-34-12~~ 36-34-13.

**Law Implemented:** SDCL 36-34-12~~(1)~~(3), 36-34-13.3(3).

**20:80:19:08. Continuing education requirements -- Certified addiction counselor.** A certified addiction counselor shall complete forty hours of continuing education in each continuing education cycle to renew the certification. At least four of the continuing education hours must be on the subject of addiction counseling ethics. Continuing education required for renewal of a certification is prorated in six-month increments for a certification granted during a continuing education cycle. Upon application for renewal, a certified addiction counselor shall verify under penalty of perjury that all continuing education information provided on the application is true and correct. The certified addiction counselor shall supply sufficient detail to permit verification of the continuing education if notified of an audit by the board.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.3.

**20:80:19:09. Continuing education requirements -- Licensed addiction counselor.** A licensed addiction counselor shall complete forty hours of continuing education in each continuing education cycle to renew the license. At least four of the continuing education hours must be on the subject of addiction counseling ethics. Continuing education required for renewal of a license is prorated in six-month increments for a license granted during a continuing education cycle. Continuing education may not be prorated for a license that is upgraded during a continuing education cycle. Upon application for renewal, a licensed addiction counselor shall verify under penalty of perjury that all continuing education information provided on the application is true and correct. The licensed addiction counselor shall supply sufficient detail to permit verification of the continuing education if notified of an audit by the board.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.3.

**20:80:19:10. Continuing education requirements -- Certified prevention specialist.** A certified prevention specialist shall complete forty hours of continuing education in each continuing education cycle to renew the certification. At least four of the continuing education hours must be on the subject of addiction counseling ethics. Continuing education required for renewal of a certification is prorated in six-month increments for a certification granted during a continuing education cycle. Upon application for renewal, a certified prevention specialist shall verify under penalty of perjury that all continuing education information provided on the application is true and correct. The certified prevention specialist shall supply sufficient detail to permit verification of the continuing education if notified of an audit by the board.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.3.

**20:80:19:11. Continuing education requirements -- Certified peer support specialist.** A certified peer support specialist shall complete forty hours of continuing education in each continuing education cycle. At least four of the continuing education hours must be on the subject of addiction or peer support ethics. Continuing education required for renewal of a certification is prorated in six-month increments for a certification granted during a continuing education cycle. Upon application for renewal, a certified peer support specialist shall verify under penalty of perjury that all continuing education information provided on the application is true and correct. The certified peer support specialist shall supply sufficient detail to permit verification of the continuing education if notified of an audit by the board.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.3.

**20:80:19:12. Continuing education requirements -- Dually credentialed practitioner.** A dually credentialed practitioner shall complete forty hours of continuing education in each continuing education cycle to renew the certification. At least four of the continuing education hours must be on the subject of addiction counseling ethics. Continuing education required for renewal of a certificate or license by a dually credentialed practitioner may not be prorated based on the date of becoming dually credentialed. Upon application for renewal, a certified prevention specialist shall verify under penalty of perjury that all continuing education information provided on the application is true and correct. The certified prevention specialist shall supply sufficient detail to permit verification of the continuing education if notified of an audit by the board.

For purposes of this section, a dually credentialed practitioner is an individual who is simultaneously certified or licensed as an addiction counselor and certified as a prevention specialist.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.3.

**20:80:19:13. Continuing education requirements -- Trainee.** A trainee shall complete four hours of continuing education annually. The continuing education hours must be on the subject of addiction counseling ethics. Upon application for renewal of a plan of supervision, a trainee shall verify under penalty of perjury that all continuing education information provided on the application is true and correct. The trainee shall supply sufficient detail to permit verification of the continuing education if notified of an audit by the board.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.3.

**20:80:19:14. Continuing education requirements -- Supervisee.** A supervisee shall complete four hours of continuing education annually. The continuing education hours must be on the subject of addiction counseling ethics. Upon application for renewal of a plan of supervision, a supervisee shall verify under penalty of perjury that all continuing education information provided on the application is true and correct. The supervisee shall supply sufficient detail to permit verification of the continuing education if notified of an audit by the board.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.3.

## CHAPTER 20:80:20

## RENEWAL

Section


20:80:20:01 Application for plan of supervision renewal -- Trainee

20:80:20:02 Application for plan of supervision renewal – Certified addiction counselor supervisee.

20:80:20:03 Application for plan of supervision renewal -- Licensed addiction counselor supervisee.

20:80:20:04 Application for plan of supervision renewal -- Certified prevention specialist supervisee.

20:80:20:05 Application for plan of supervision renewal -- Certified peer support specialist supervisee.

20:80:20:06 Failure to renew a plan of supervision.

**20:80:20:01. Application for plan of supervision renewal – Trainee.** A trainee plan of supervision expires one year from the date of issuance. An application to renew a plan of supervision must be submitted at least thirty days before the expiration of the plan of supervision. To renew a plan of supervision, the trainee shall submit to the board:

(1)A completed application;

(2) The renewal fee; and

(3) Documentation of the trainee's completion of four hours of qualified continuing education focused on ethics.

Failure to meet these requirement is grounds to deny renewal of the plan of supervision.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.10.

**Cross Reference:** Fee schedule, § 20:80:14:02.

**20:80:20:02. Application for plan of supervision renewal – Certified addiction counselor supervisee.** A plan of supervision for a certified addiction counselor supervisee expires one year from the date of issuance. An application to renew a plan of supervision must be submitted at least thirty days before the expiration of the plan of supervision. To renew a plan of supervision, the supervisee shall submit to the board:

(1) A completed application;

(2) The renewal fee; and

(3) Documentation of the supervisee's progress, over the last twelve months, in completing the educational requirements for a certified addiction counselor, as prescribed by § 20:80:15:05.

Failure to meet these requirement is grounds to deny renewal of the plan of supervision.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-13.3.

**Cross Reference:** Fee schedule, § 20:80:14:02.

**20:80:20:03. Application for plan of supervision renewal -- Licensed addiction counselor supervisee.** A plan of supervision for a licensed addiction counselor supervisee expires one year from the date of issuance. A licensed addiction counselor supervisee shall submit a renewal application at least thirty days before the expiration of the approved plan of supervision. To renew a plan of supervision, the supervisee shall submit to the board:

(1) A completed application;

(2) The renewal fee; and

(3) Documentation of the supervisee's progress, over the last twelve months, in completing the educational requirements for a licensed addiction counselor, as prescribed by § 20:80:15:06, in the previous twelve months.

Failure to meet these requirement is grounds to deny renewal of the plan of supervision.

**Source:**

**General Authority:** SDCL 36-34-12.

**Law Implemented:** SDCL 36-34-13(3).

**Cross Reference:** Fee schedule, § 20:80:14:02.

**20:80:20:04. Application for plan of supervision renewal -- Certified prevention specialist supervisee.** A plan of supervision for a certified prevention specialist shall expire one year from the date of issuance. A prevention specialist supervisee shall submit a renewal application at least thirty days before the expiration of the approved plan of supervision To renew a plan of supervision, the supervisee shall submit to the board:

(1) A completed application;

(2) The renewal fee; and

(3) Documentation of the supervisee's progress, over the last twelve months, in completing the educational requirements for a licensed addiction counselor, as prescribed by § 20:80:15:07, in the previous twelve months.

Failure to meet these requirement is grounds to deny renewal of the plan of supervision.

**Source:**

**General Authority:** SDCL 36-34-12.

**Law Implemented:** SDCL 36-34-13(3).

**20:80:20:05. Application for plan of supervision renewal – Certified peer support specialist supervisee.** A plan of supervision for a certified peer support specialist supervisee expires one year from the date of issuance. An application to renew a plan of supervision must be submitted at least thirty days before the expiration of the approved plan of supervision. To renew a plan of supervision, the supervisee shall submit to the board:

(1) A completed application;

(2) The renewal fee;

(3) Documentation of the supervisee's progress, in the last twelve months, in completing the educational requirements for a licensed addiction counselor, as prescribed by § 20:80:15:08, in the previous twelve months; and

(4) A statement verifying recovery status demonstrating continuous, stable recovery for an addiction for the past two years.

Failure to meet these requirement is grounds to deny renewal of the plan of supervision.

**Source:**

**General Authority:** SDCL 36-34-12.

**Law Implemented:** SDCL 36-34-13(3).

**Cross Reference:** Fee schedule, § 20:80:14:02.

**20:80:20:06. Failure to renew a plan of supervision.** If a plan of supervision is not renewed as prescribed by this chapter, any work experience and supervision hours accumulated while under the plan of supervision expire and do not qualify for purposes of meeting the work experience and supervision requirements for certification or licensure. A supervisee who does not renew a plan of supervision as prescribed by this chapter must complete at least one of the courses required to meet the educational requirements for a certification or licensure, as prescribed by chapter 20:80:15, after the date of the expiration of the plan of supervision, to be eligible to reapply for a plan of supervision.

**Source:**

**General Authority:** SDCL 36-34-13.

**Law Implemented:** SDCL 36-34-12(3), 36-34-13.10.

## Chapter 20:80:21

## SERVICES THROUGH ELECRONIC MEANS

Section

20:80:21:01 Standards for services through electronic means.

**20:80:21:01. Standards for services through electronic means.** Addiction counseling and prevention or peer recovery services provided through electronic means must adhere to the following authorities:

(1) Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191, 110 Stat.1936; and

(2) The ethical requirements of chapter 20:80:11.

Failure to adhere to these requirements may be considered unprofessional conduct by the board and subject to disciplinary action.

For purposes of this section, "electronic means" are any technology used to provide or receive addiction, prevention, or recovery services.

**Source:**

**General Authority:** SDCL 36-34-13(5).

**Law Implemented:** SDCL 36-34-13.9.