

**24:52:05:01. Membership fees for State Historical Society.** The fees for membership in the South Dakota State Historical Society are as follows:

- (1) Individual annual membership, ~~\$40~~ \$50;
- (2) International annual membership, ~~\$70~~ \$75;
- (3) Life-plus annual membership, \$30;
- (4) Family/dual annual membership, ~~\$50~~ \$55;
- (5) History-related groups and libraries annual membership, ~~\$50~~ \$55; ~~and~~
- (6) Student annual membership, ~~\$30~~; and,
- (7) Business/corporate annual membership, \$70.

The board may offer membership incentive programs. The board shall base its decision on the promotional value to the State Historical Society of a reduced fee, the number of persons affected, and the cost to the State Historical Society.

**Source:** 13 SDR 23, effective September 1, 1986; 16 SDR 118, effective January 22, 1990; 18 SDR 126, effective February 3, 1992; 20 SDR 218, effective June 30, 1994; 24 SDR 73, effective December 4, 1997; 28 SDR 182, effective July 10, 2002; 42 SDR 14, effective August 10, 2015.

**General Authority:** SDCL 1-18-5.

**Law Implemented:** SDCL 1-18-5.

**Note:** Individual life memberships in existence on January 22, 1990, will continue in effect throughout the life of the holder. The life-plus annual membership is available only to existing individual life members in order to receive **South Dakota History** and free museum admission.

**24:52:05:02. Fees for services by State Historical Society.** The fees for services provided by the State Historical Society are as follows:

- (1) Photocopying:
  - (a) Letter and legal size, ~~\$.25~~ \$0.25 for a black and white exposure and ~~\$.50~~ \$0.50 for a color exposure; 11" x 17", ~~\$.50~~ \$0.50 for a black and white exposure and \$1.00 for a color exposure,

with a minimum charge of \$5 for mail orders; oversize copies (larger than 11" x 17"), black and white, \$5.00, color \$10.00;

(b) Survey-Plats, \$3;

(c) Survey notes, ~~\$.50~~ \$0.50; and

(d) ~~Fees for~~ K-12 and post secondary students researching at the Cultural Heritage Center receive a 50% discount on photocopying fees;

(2) Microfilm reproduction/~~inspection~~/loan:

(a) Photocopy from a reader/printer, ~~\$1~~ \$1.00 ~~an~~ per exposure. K-12 and post secondary students researching at the Cultural Heritage Center receive a 50% discount;

(b) Reproduction of a reel, \$40;

~~(c) Jacketed fiche reproduced from a reel, \$1.50 a jacket;~~

~~(d)~~ (c) Interlibrary loan of microfilm for four weeks, \$10 a reel;

(i) Replacement cost for lost interlibrary loan microfilm, \$50 a reel;

(ii) Interlibrary loan late fee charged after five weeks of receipt, \$10 per reel;

~~(e) Customer service reproduction of silver copy of microfilm; \$45 a reel;~~

(3) Microfilm ~~production~~ scanning:

~~(a) 16 mm microfilm, \$85 a reel;~~

(i) (a) 16 mm microfilm/~~microfiche~~ scanning:

~~(A)~~ (i) Greyscale TIFF/JPG \$0.10; PDF/crop/split pages \$0.10; bookmarking/indexing \$0.20; OCR \$0.20; ~~disk \$1.00~~;

~~(B)~~ (ii) Bitonal TIFF/JPG \$0.10; PDF/crop/split pages \$0.10; bookmarking/indexing \$0.20; OCR \$0.20; ~~disk \$1.00~~;

~~(C) Original customer orders include silver and diazo;~~

~~(D)~~ (iii) Services not listed in this section: ~~\$20~~ \$30 per hour plus costs;

(iv) Discounts do not apply to services provided by the Special Projects Program; and

(v) Fees include delivery by email or file sharing service. Delivery by USB flash drive

\$5.00;

~~(b) 35 mm microfilm, \$110 a reel;~~

~~(i) (b) 35 mm microfilm scanning:~~

~~(A) (i) Greyscale TIFF/JPEG \$0.10; PDF/crop/split pages \$0.10; bookmarking/indexing \$0.20; OCR \$0.20; disk \$1.00~~

~~(B) (ii) Bitonal TIFF/JPEG \$0.10; PDF/crop/split pages \$0.10; bookmarking/indexing \$0.20; OCR \$0.20; disk \$1.00;~~

~~(C) Original customer orders include silver and diazo;~~

~~(D) (iii) Services not listed in this section, \$20 \$30 per hour plus costs;~~

~~(iv) Discounts do not apply to services provided by the Special Projects Program; and~~

~~(v) Fees include delivery by email or file sharing service. Delivery by USB flash drive~~

\$5.00;

~~(4) Electronic Imaging and Scanning: Digital Reproduction:~~

~~(a) \$15.00 per visual scan of photos or maps; not including textual documents;~~

~~(b) \$10.00 per visual scan of photos or maps not including textual documents, for South Dakota State Historical Society members, South Dakota state, local, tribal government agencies, and South Dakota not-for-profit organizations;~~

~~(c) \$2.00 per scan for other textual materials;~~

~~(d) \$0.30 per page for scanning projects at the Special Projects Program:~~

~~(i) Discounts do not apply to services provided by the Special Projects Program;~~

~~(e) Reproduction of existing digital files (previously digitized or born-digital):~~

~~(i) \$15.00 per image for high resolution digital images of photos or maps;~~

(ii) \$10.00 per image for high resolution digital images of photos or maps for South Dakota State Historical Society members, South Dakota state, local, and tribal government agencies, and South Dakota not-for-profit organizations;

(iii) \$10.00 per file for audio or video files;

(iv) \$1.00 per page for text-based digital files, with a maximum of \$25.00 per file; and,

(v) Fees include delivery by e-mail or file sharing service. Delivery by USB flash drive \$5.00;

~~(e)~~ (f) Digital camera use for text; \$15 per day; and

~~(d)~~ (g) K-12 and post-secondary students researching at the Cultural Heritage Center receive a 50% discount on scans and reproductions of existing digital files;

(5) Use fees apply to all photographic and digital images. The State Historical Society of South Dakota charges a use fee based on its ownership of the physical materials in its collections. Payment of the use fee does not constitute permission to reproduce works that are copyrighted. Users must determine on their own whether the use they intend to make of images invades copyright, rights to privacy, or other rights. Use fees are payable at the time of publication and are nonrefundable:

(a) One time use charged per ~~image~~ item:

(i) Private use, public lectures, classroom instruction, or research, no use fees;

(ii) For-profit corporations, partnerships, private business, and individuals:

(A) In-state: \$10 ~~an image~~ per item;

(B) Out-of-state: \$25 ~~an image~~ per item;

(iii) International: \$30 ~~per image~~ item;

(iv) Not-for-profit corporations (must provide a copy of IRS verification) and out-of-state government agencies:

(A) In-state: ~~no~~ No fee;

(B) Out-of-state: \$10 ~~an image~~ per item;

(v) South Dakota State Historical Society members: ~~no~~ No use fee for up to 10 ~~images~~ items per project; and

(vi) South Dakota state, local, tribal government agencies, and South Dakota not-for-profit: ~~no~~ No use fees;

(b) Revised editions and multiple languages constitute a reuse and must be applied for in writing; and,

(c) Promotional use of ~~images~~ items negotiated by contract;

(6) Records certification, \$10 in addition to copying fees;

(7) Archaeological services:

(a) Collection curation:

(i) Box fee:

(A) 8"x10"x3" box, \$50;

(B) 12"x6"x5" box, \$75;

(C) 12"x18"x5" box, \$225;

(D) 12"x15"x10" box, \$375; and

(ii) Processing fee: \$75 minimum; each additional hour after the first hour, \$60;

(b) Collections maintenance: \$3.50 per cubic foot per year;

(c) Curation agreements: \$250 per individual per year;

(d) Loan processing: \$75 minimum, \$60 for each additional hour after the first hour;

(e) Archaeological permits: \$250 per project;

(f) ARMS database account and GIS access:

(i) ~~\$1,200~~ \$1,500 per year for institutional use (up to ~~10~~ 5 users); or

(ii) ~~\$300~~ \$500 per year per individual; or

(iii) \$40 per hour per workstation for in-house access;

(g) Record search for institutions or individuals with an ARMS database account: \$75 minimum; each additional hour after the first hour, \$60;

(h) Record search for institutions or individuals without an ARMS database account: \$100 minimum; each additional hour after the first hour, \$75;

(i) Report pdf: \$20;

~~(h)~~ (j) Other staff assistance: \$60 an hour;

(8) State Archives research services:

(a) Search of a single record, such as a single newspaper, a single census record, a single naturalization record, a single cemetery record, or a single book: \$15;

(b) Search of multiple records: \$25 an hour; and,

~~(9) Electronic document delivery services:~~

~~(a) Delivery by facsimile, \$2 per page;~~

~~(b) Delivery by email, \$2 per page; and~~

~~(10)~~ (9) Services not listed in this section: \$30 an hour plus costs.

The South Dakota State Historical Society reserves the right to waive fees on an individual basis at the discretion of either the ~~society~~ Society ~~director~~ Director ~~of or program~~ Program ~~officer~~ Officer. The waiver of fees may be made only upon approval of a written application.

The South Dakota State Historical Society reserves the right to refuse requests for research, digitization, ~~photocopying or microfilming~~ or reproduction if, in the opinion of the State Archivist, the act would produce an undue burden on staff, or would result in inappropriate use and/or dissemination of State Archives collections.

**Source:** 13 SDR 90, effective January 22, 1987; 16 SDR 118, effective January 22, 1990; 20 SDR 114, effective January 23, 1994; 20 SDR 218, effective June 30, 1994; 22 SDR 20, effective August 20, 1995; 24 SDR 73, effective December 4, 1997; 26 SDR 168, effective June 25, 2000; 28 SDR 182, effective July 10, 2002; 32 SDR 129, effective January 31, 2006; 35 SDR 82, effective

October 22, 2008; 36 SDR 103, effective December 8, 2009; 39 SDR 100, effective December 3, 2012; 42 SDR 14, effective August 10, 2015; 44 SDR 43, effective September 12, 2017.

**General Authority:** SDCL 1-18-31.2, 1-20-21.1.

**Law Implemented:** SDCL 1-18-31.2, 1-20-21.1.

**24:52:05:03. Admission fees for Cultural Heritage Center.** The fees for daily admission to the Cultural Heritage Center Museum are as follows:

(1) Adults, age 18 to 59, inclusive South Dakotans and State Historical Society members, \$4 free;

(2) Children, 17 or younger, free;

(3) Student tour groups and chaperons, free;

(4) ~~State Historical Society members~~ Out-of-state adults, age 18 to 59, inclusive, free \$8; and

(5) Out-of-state Senior senior citizens, age 60 or older, \$3, \$6; and

(6) All adult and senior citizen tours, \$5 per person.

**Source:** 20 SDR 218, effective June 30, 1994; 22 SDR 20, effective August 20, 1995; 28 SDR 182, effective July 10, 2002.

**General Authority:** SDCL 1-18-31.2, 1-20-21.1.

**Law Implemented:** SDCL 1-18-31.2, 1-20-21.1.

**24:52:05:06. Fees for special exhibits and events.** State Historical Society museums may charge fees of up to \$5 \$50 a person for admission to special exhibits and events.

**Source:** 20 SDR 218, effective June 30, 1994.

**General Authority:** SDCL 1-18-31.2, 1-20-21.1.

**Law Implemented:** SDCL 1-18-31.2, 1-20-21.1.